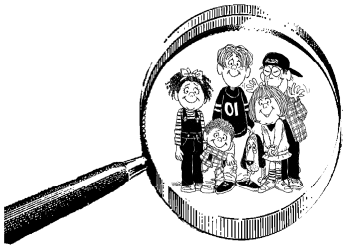

Tacoma-Pierce County
Child Care Resource & Referral
Human Rights and Human Services
City of Tacoma
1551 Broadway, Suite 301
Tacoma, WA 98402

DO YOU NEED SOME ASSISTANCE STARTING YOUR CHILD CARE PROGRAM?

Tacoma-Pierce County Child Care Resource & Referral offers **free on-site assistance** to people who are interested in becoming a licensed child care provider (family child care, or a child care center).

Examples of assistance can include, but are not limited to:

- Completing your licensing application and paperwork
- Preparing your facility
- Getting ready for the licensing inspection
- Business practices and marketing
- Setting up your environment
- Schedules, forms, and paperwork

FOR MORE INFORMATION, PLEASE CONTACT:

Jeanette Smithlin
Program Services Coordinator
Child Care Resource & Referral
(253) 591-5061

These services are advisory only and do not constitute any licensing actions or decisions.

More help for providers…

Child Care Resource and Referral can provide child care providers with FREE on-site technical assistance. We have a variety of options designed to give you ideas or help in many different areas, some of which include:

Classroom Management – Our staff can come and observe and provide feedback and strategies to help manage behavior issues, or design group management strategies.

Curriculum Development & Program Schedules – Need ideas or more structure in your curriculum and schedule? We can help you through this process, and provide you with additional resources to help you supplement what you are already doing.

Health & Wellness – We can provide health and wellness assistance in the following areas:

- Incorporating more physical fitness activities into your schedule
- Fitness fun for kids – developing fitness curriculum
- Build stronger staff teams through interactive games and discussions
- Get ready for summer – healthy outdoor activities

Environments – Need some fresh ideas for your site? Looking for another set of eyes to give you some feedback? Our staff can help you strategize a new room arrangement or give you some thoughts from a parent perspective.

Management Coaching – Coaching is for Directors, Assistant Directors, Program Supervisors, or equivalent. It's for experienced directors who are looking for new perspectives and for new directors that want to start off on the right note. Services could focus on (but are not limited to) recruitment and retention of staff, supervision issues, future planning, organization, running effective meetings, etc. Frequency of meetings and length of service will vary based on goals that are developed. To talk further about services, please call Chris at 591-5386 or email at crosenquist@cityoftacoma.org. All inquiries will be kept confidential.

Working with Military Families – We have resources available to help you work with the specific needs of military families. Additionally, we can provide on-site assistance to discuss any concerns, challenges, or circumstances regarding military families in your care.