CITY OF TACOMA
GREEN RIBBON CLIMATE ACTION TASK FORCE MEETING
BUILT/UNBUILT SUBCOMMITTEE

MINUTES

Date: May 02, 2007

Present: Krystal Kyer, James Vance, Steve Marek , Yonn Dierwechter, Alex Ramel, Debby Hyde, Tiffany Speir, Ryan Mello, and Greg Jacoby

City Staff: Gary Kato, Bill Smith, Charla Heutinck, Peter Huffman and Janine Mann

Excused:

- **Introductions**
  - As this is the first meeting of the Built and Un-built Environment subcommittee there are no minutes to approve.
  - Members introduced themselves to the group.
- **Update on committee structure**
  - See attachment "Potential Committee Charter Changes – Process and Meetings"
- **Nominations/Selection of Chair**
  - The nomination of Debby Hyde as chair of the Built and Un-built Environment subcommittee was approved and adopted.
- **Selection of permanent meeting time/date/location**
  - The subcommittee selected the second Friday of every month from 08:00 a.m. – 10:00 a.m. as the regular meeting day/time.
  - Meeting location will be the Enviro House located at the entrance to the City of Tacoma landfill and recycling center at 3510 South Mullen.

- **Open discussion/Brainstorming session**
  - **What is the aim/goal of the subcommittee**
    - Solid waste
    - Low impact development
    - Land use/Open space/ Urban Forest/Sequestration
  - **Areas of cross-over, other subcommittees**
    - Development and land use affects transportation
    - Green Bldg/low impact development related to Energy

- **Homework**
  - It was requested by our Chair that prior to the next meeting all subcommittee members send 5 or more suggestions/ideas on how built environment impacts greenhouse gases or possible areas the committee can look at for reduction of greenhouse gases to our facilitator Gary Kato. These ideas will be compiled to help the group identify the areas of focus.
- **Adjournment**
  - The meeting adjourned at 5:00 p.m.

The next meeting of the Built/Unbuilt Subcommittee will be held on Friday, May 11, 2007, 08:00 a.m. to 10:00 a.m. in the Enviro House.