

Proctor Neighborhood Plan: Project Tracking

The actions below are a selection of those identified in the Proctor Neighborhood Plan. The Plan's five major goals are centered on shared community values:

- Pedestrian Safety and Comfort
- Human-Scale Design
- Community Space
- Sustainability and Climate Adaptation
- Commercial and Residential Affordability

This document is provided to track the status of implementation for ongoing and upcoming projects, and is not a comprehensive list of the actions. To see the full list of plan actions, see the Implementation Strategy on page 87 of the Proctor Neighborhood Plan, available at <https://www.cityoftacoma.org/proctornp>

Timing: Short-term projects will begin implementation within 1-2 years, medium-term projects within 3-5 years, and long-term projects 5+ years.

Status: Projects that are currently underway are highlighted in the light blue rows, complete projects in orange rows, and projects not underway in white rows.

Details:

- **Quick Win.** Indicates project that can be completed in the next 1-2 years with existing funding and/or capacity
- **Small Investments.** Projects that can be funded at a low cost and implemented within the next 1-2 years
- **Community Priority.** Ranked through “Draft Actions” community survey to be a top community priority for this goal area
- **Booster Project.** Winning community booster projects—will be funded and supported by Proctor Neighborhood Plan through implementation

For more information or questions about project actions, contact neighborhoodplanning@cityoftacoma.org.

Pedestrian Safety and Comfort

Goal: Supporting safe access to key neighborhood destinations for people walking, biking, and rolling.

Plan Reference	Timing	Status	Responsible Parties	Tracking Updates	Details/Notes
<p>2. Add red curb paint to mark where parking is not allowed near intersections and driveways to improve visibility and safety. Consider making this an annual program of the business district to keep paint fresh.</p>	Short	In progress	Public Works, Proctor District Association, Community organizations and/or residents		Quick win
<p>3. Based on current parking inventory studies, work with the Proctor District Association to develop a parking management strategy:</p> <ul style="list-style-type: none"> • Use existing data to understand current parking issues and needs, and recommend appropriate actions • Expand time-limited parking in key locations, and shorten time limits, to encourage greater turnover • Explore opportunities to increase regular enforcement patrols • Implement flexible parking options, including load zones and food and pedestrian pickup zones to support the customers, clients and visitors to the district • Establish a parking management plan that would include strategies 	Short / Medium	In progress	Public Works, Proctor District Association		Quick win

<p>to better manage the on-street parking supply, which could include a future look at paid parking as a tool to manage on-street occupancies.</p> <ul style="list-style-type: none"> • Review back-in angle parking application as a means to increase safety for people biking • Identify possible partnerships for use of surface parking lots, e.g. Tacoma Public Schools and/or future development partnerships for offstreet parking (such as Mason United Methodist Church redevelopment) • Remove perceived parking spots around key intersections/alleys for safety 					
<p>4. Use public right-of-way (streets and sidewalks) to create spaces for gathering and a livable public realm. Align with CS Action 1 to support open streets (coordination with local organizations to regularly close a block within the business district for events and general community gathering), festival street improvement, as well as future opportunities to create a festival street and/or woonerf (neighborhood shared-use street), Actions CS 2 and 3.</p>	<p>Short / Medium/ Long</p>	<p>In progress</p>	<p>Public Works, Proctor District Association, Proctor Farmers' Market, Community organizations and/or residents</p>		<p>Quick win (for temp. actions)</p> <p>Booster grant</p>
<p>5. Pilot a “quick-build” painted bulb out (e.g., bulb-out created with paint)</p>	<p>Short / Medium</p>		<p>Public Works</p>		

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<p>and/or daylighting (removal of parking spots near intersections or crossings) to support pedestrian safety and visibility.</p> <ul style="list-style-type: none"> • Possible locations include N 25th St and N Proctor St, as well as locations near schools • Cross-reference with Pedestrian Safety and Comfort Action 3 for parking management strategy 					
<p>6. Add/enhance crossings at all non-signalized locations on arterials in the neighborhood business district boundaries with marked crosswalks, RRFBs, and bicycle boulevard enhancements (where applicable). Locations include:</p> <ul style="list-style-type: none"> • Along N Proctor St at N 24th St, N 25th St, N 27th St, and N 28th St • Along N 26th St at N Adams St 	Medium		Public Works		Community Priority
<p>7. Support Public Works' capacity to enhance neighborhood traffic safety in Proctor and across the city:</p> <ul style="list-style-type: none"> • Slow Streets Pilot: support the City of Tacoma to stand up citywide traffic calming programs to reduce driver speeds and create healthier, residential streets. • Support updates to the Transportation Master Plan to identify locations for bicycle boulevards (i.e., non-arterial streets prioritized for people biking 	Medium		Public Works		

<p>and rolling)—locations in Proctor could include east-west streets N 24th St (existing bike boulevard) and N 27th St, and north-south on N Adams and N Madison streets</p> <ul style="list-style-type: none"> • Staff capacity: Support City of Tacoma Street Operations capacity to deliver quick-build infrastructure and neighborhood traffic calming projects 					
<p>8. Support Public Works' capacity to enhance neighborhood traffic safety in Proctor and across the city:</p> <ul style="list-style-type: none"> • Slow Streets Pilot: support the City of Tacoma to stand up citywide traffic calming programs to reduce driver speeds and create healthier, residential streets. • Support updates to the Transportation Master Plan to identify locations for bicycle boulevards (i.e., non-arterial streets prioritized for people biking and rolling)—locations in Proctor could include east-west streets N 24th St (existing bike boulevard) and N 27th St, and north-south on N Adams and N Madison streets • Staff capacity: Support City of Tacoma Street Operations capacity to deliver quick-build 	Medium		Public Works		

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infrastructure and neighborhood traffic calming projects					
11. 1 N 26th St Bike Lanes - Analyze existing sharrows on N 26th St between Washington and N Proctor to consider dedicated bike lanes, which would increase bicyclist mobility and safety, calm traffic, improve access to the business district, and reduce vehicular conflicts for pedestrians.	Medium		Public Works		Cost estimate would include installation.
12. Bike Lanes on N Proctor - Analyze addition of bike lanes on N Proctor to increase bicyclist mobility and safety, calm traffic, improve access to the business district, and reduce vehicular conflicts for pedestrians.	Medium		Public Works		Cost estimate would include installation.
13. Mason Middle School & Washington Elementary School Develop school arrival and dismissal plans to support student safety and mobility.	Medium	Complete	Public Works, Tacoma Public Schools, Community organizations and/or residents		Quick win

Human-Scale Design

Goal: Development that features pedestrian-oriented urban design and honors Proctor’s historic character.

Plan Reference	Timing	Status	Responsible Parties	Tracking Updates	Details/Notes
<p>1. Develop a nomination to the Tacoma Register of Historic Places to add a handful of key historically significant buildings to preserve the historic character and prevent demolition/ significant changes of these buildings.</p>	Short		Neighborhood Planning Program, Historic Preservation Office		<p>Small investment Multi-property nomination. Specific buildings TBD</p>
<p>2. Support City efforts to encourage adaptive reuse of historic buildings.</p> <ul style="list-style-type: none"> Support Historic Preservation Office to conduct a study/initiatives for new policy and incentives for adaptive reuse, such as: current use taxation; transfer of development rights; and Special Tax Valuation) Identify specific opportunity properties for adaptive reuse for multifamily housing and other community-serving uses, e.g., Cushman Substation (see Appendix E) and existing multifamily housing (Commercial and Residential Affordability Action 2). 	Medium	In progress	Historic Preservation Office, Community and Economic Development, Affordable Housing Action Strategy	<i>Incentives study for adaptive reuse is underway</i>	<p>Small investment</p>

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<p>3. Support Urban Design Studio efforts to create design guidelines to ensure large-scale new development complements existing buildings and supports pedestrian orientation in Neighborhood Centers like Proctor, in coordination with the City of Tacoma's new Urban Design Project Review program.</p> <ul style="list-style-type: none"> • Support creation of Neighborhood Mixed-Use Centers design guidelines to support pedestrian-friendly main street identity. • Support for creation of administrative design review process. 	<p>Medium</p>	<p>In progress</p>	<p>Urban Design Studio, Neighborhood Planning Program, Public Works</p>	<p><i>Creation of UDRP underway</i></p>	<p>Small investment</p> <p>Community Priority</p> <p>Implementation will be coordinated with Urban Design Studio staff and integrated into the existing process for the Urban Design Project Review Program (after anticipated 2024 launch)</p>
<p>5. Enhance the identity of the district through small interventions, including:</p> <ul style="list-style-type: none"> • Develop interpretive signage, especially historical, that reflects the 	<p>Short / Medium</p>		<p>Puyallup Tribe, Office of Arts and Cultural Vitality,</p>		<p>Small investments</p>

<p>history and presence of the Puyallup Tribe and cultural histories of other historically underrepresented groups</p> <ul style="list-style-type: none"> • Create new wall and street murals (see Pedestrian Safety and Comfort Action 5) • Enhance streetscape through planters and other green features (see Sustainability and Climate Adaptation Action 1) 			<p>Historic Preservation Office, Neighborhood Planning Program, Community organizations and/or residents, Public Works</p>		
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Community Space

Goal: Community space for gathering indoors and outdoors, including enhancing access to existing spaces and parks.

Plan Reference	Timing	Status	Responsible Parties	Tracking Updates	Details/Notes
<p>1. Create a pilot ‘open streets’ program to test locations for temporary closures and activations for specific events on nonarterial streets in Proctor (see Appendix F for the festival street analysis).</p> <ul style="list-style-type: none"> • Identify partnerships to coordinate open streets events, select the right time 	Short	In progress	Neighborhood Planning Program, Public Works, Proctor District Association, Community organizations and/or residents		<p>Quick win (open streets)</p> <p>Booster Grant</p>

<p>(e.g. weekend evenings), and develop activities to use these spaces while they are closed to vehicle traffic.</p> <ul style="list-style-type: none"> • Use data collected during open streets pilot to inform future festival street (Community Space Action 2) and/or woonerf (Community Space Action 3). • Continue feasibility analysis for future opportunities to temporarily close one block of an arterial street in Proctor, if transit and business access issues can be resolved. 					
<p>2. Integrate minor design changes to create a festival street to make temporary street closures easier:</p> <ul style="list-style-type: none"> • Changes might include: removable bollards, bulb-outs, permanent seating, raised intersections, and/or other design changes. • Align with Community Space Action 5 to align temporary festival street closures with nearby permanent seating opportunities • Use the open streets pilot to temporarily test festival street 	<p>Medium</p>		<p>Public Works, Proctor District Association, Community organizations and/or residents</p>		<p>Use data from open streets pilot to inform festival street design/analysis.</p>

designs. Also see Appendix F for the festival street analysis.					
<p>3. Identify partnership opportunities to construct a woonerf (a multi-modal shared street) within the business district</p> <ul style="list-style-type: none"> • Explore opportunities to construct through partnerships or future new development (e.g., Cushman Substation; Mason United Methodist Church). • Use the open streets pilot (Community Space Action 1) to temporarily test woonerf street designs, such as narrowed travel lanes, consolidated parking, and landscape and seating areas. Also see Appendix F for the festival street analysis. 	Long		Public Works, Proctor District Association, Community organizations and/or residents		Use data from open streets pilot to inform woonerf design/analysis.
<p>4. Encourage local businesses to utilize the City of Tacoma’s process to develop streateries (outdoor seating areas built within parking spaces)</p>	Short	In progress	Proctor District Association, Public Works, Community organizations and/or residents		Quick win (outreach)
<p>5. Identify locations for gathering and shared public outdoor seating, and enhance these locations, e.g.:</p> <ul style="list-style-type: none"> • Redevelop the corner of N Adams and N 26th (next to 	Medium		Proctor District Association, Tacoma Public Library, Public Works,		Community Priority

<p>Wheelock Library) into a space with benches, tables, and green space etc. for use by library patrons and community at large.</p> <ul style="list-style-type: none"> • Partner with Washington and Mason Schools to activate public seating areas near school plaza areas, for use by public during non-school areas • Activate and/or add seating along N 27th St • Coordinate with festival street and/or woonerf (Community Space Actions 2 and 3) to integrate a permanent seating area and incorporate placemaking elements such as string lights and possible food truck location. • Incorporate new amenities into these spaces as appropriate, including public seating, trees, adult fitness equipment, a water bottle filling station, and interactive features (such as art or skateboarding areas). 			<p>Tacoma Public Schools, Community organizations and/or residents</p>		
<p>6. Partner with existing institutions and organizations and future developments (e.g., Tacoma Public Schools; Mason United Methodist Church; Cushman Substation) to</p>	<p>Medium / Long</p>		<p>Planning and Development Services, Urban Design Studio,</p>		

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create publicly accessible pocket parks, gathering spaces in the right-of-way, and publicly accessible green spaces with trees.			Tacoma Public Schools, Community organizations and/or residents		
8. Support program to provide doggie bag stations with trash cans	Short		Neighborhood and Community Services, Proctor District Association		Quick Win
9. Study the creation of a Business Improvement Area (e.g. a self-funding district for property owners) to provide capacity support for the business district association to continue landscaping, parking, event planning, and other district needs. <ul style="list-style-type: none"> • Support ongoing landscaping, maintenance, parking, and marketing needs • Continue, support, and expand community events for people of all ages. • Consider inclusion of businesses outside of core Proctor District and inclusion of other neighborhood nodes 	Medium	In progress	Proctor District Association, Community and Economic Development	<i>BIA study is underway</i>	Small investment
11. Pursue opportunities to create community space for indoor activities, events, and amenities, including childcare and youth/teen programs.	Long		Metro Parks, Tacoma Public Library,		

<ul style="list-style-type: none"> Identify partnerships to achieve community gathering space goals, including Wheelock Library, Metro Parks, and future development opportunities. 			Community organizations and/or residents		
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Sustainability and Climate Adaptation

Goal: Reducing climate impacts through environmentally sustainable practices and development and preserving the urban tree canopy.

Plan Reference	Timing	Status	Responsible Parties	Tracking Updates	Details/ Notes
<p>1. Remove paving in select areas of the business district, depave select areas, and replace diseased trees</p> <ul style="list-style-type: none"> Integrate green elements into future changes in the business district, e.g., rain gardens and other green infrastructure, permeable paving, planter boxes 	Short / Medium	In progress	Proctor District Association, Urban Forestry	<p><i>Tree planting underway</i></p> <p><i>Depave complete</i></p>	<p>Quick win</p> <p>Community Priority</p> <p>Booster grant</p>
<p>2. Support Urban Forestry's tree canopy goals of 30% through residential tree planting and care:</p> <ul style="list-style-type: none"> Support resident-led efforts to inventory trees and promote Grit City Tree program through outreach partnerships 	Medium		Urban Forestry, Community organizations and/or residents		Community Priority

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<ul style="list-style-type: none"> • Educate community about tree care and make tree care assistance program available to low-income homeowners • Support updates to TMC landscaping code that will protect existing tree canopy • Support citywide tree watering/maintenance capacity. • Support neighborhood capacity to enhance tree canopy (Sustainability and Climate Adaptation Actions 1 and 2) 					
<p>3. Support recycling and reduce litter:</p> <ul style="list-style-type: none"> • Transition public garbage cans to solar trash compactors • Identify locations for glass drop-off closer to Proctor District 	Medium		Environmental Services, Public Works, Proctor District Association		
<p>5. Work with residents and businesses to identify bike parking (racks, corrals, etc.) in the business district and surrounding neighborhood</p> <ul style="list-style-type: none"> • Ensure that new development adheres to existing code for exterior and interior bike parking requirements • Explore opportunities for electric bike charging 	Medium		Public Works		Quick win
<p>7. Develop neighborhood capacity to advocate for and implement environmentally friendly practices and resources, such as:</p>	Medium / Long	In progress	Environmental Services, Community organizations		Quick win (organizing)

<ul style="list-style-type: none"> • Tree planting • EnviroStars certification for businesses • Building electrification and solar (such as heat pump conversions) • Green infrastructure • Resiliency hub capacity (i.e., strategies to support climate adaptation) • Explore eco district designation 			and/or residents		
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Commercial and Residential Affordability

Goal: Preserving and constructing housing that is attainable for diverse incomes and needs and affordable commercial space for small and diverse businesses.

Plan Reference	Timing	Status	Responsible Parties	Tracking Updates	Details/Notes
<p>1. Ensure new housing is attainable for diverse incomes and needs, including families, multi-generational, and seniors (e.g., mandatory affordability in new buildings; identify opportunity sites for affordable housing), in alignment with the Affordable Housing Action Strategy:</p> <ul style="list-style-type: none"> • Support for housing affordability requirements/inclusionary zoning for new and/or existing development 	Medium/Long	In progress	Affordable Housing Action Strategy, Neighborhood Planning Program	Mason UMC project is underway.	<p>Small investment (opportunity site study)</p> <p>Note: The Cushman Adams Substation site was not identified as an opportunity site by the community, but the City's surplus policy recommends affordable housing as the first priority</p>

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<ul style="list-style-type: none"> • Conduct a study/code review to identify locations that can support affordable housing, and support matchmaking between affordable housing developers and opportunity sites • Identify specific opportunity sites (e.g., sites with large parking lots or other conditions indicating opportunity for development, including Mason United Methodist Church) in Proctor for housing, and attract housing providers, especially affordable/ subsidized housing and permanent supportive housing. See map of potential opportunity sites in Appendix A. 					<p>for any City surplus site</p> <p>Refer recommendations to internal staff/ programs for housing policy.</p>
<p>2. Preserve existing multi-family workforce housing to prevent displacement; seek opportunities to collaborate with a community land trust for long-term affordability</p> <ul style="list-style-type: none"> • Align with the Affordable Housing Action Strategy anti-displacement framework 	<p>Long</p>		<p>Affordable Housing Action Strategy, Community organizations and/or residents</p>		<p>Community Priority</p>

<ul style="list-style-type: none"> Identify existing affordable and workforce housing in Proctor <p>Collaborate with a community land trust to preserve existing affordable and workforce housing</p> <ul style="list-style-type: none"> Proctor neighborhood capacity-building and fundraising to support preservation of affordable housing, community land trusts, etc. 					
<p>3. Support for Accessory Dwelling Unit (ADU, or a second unit on a lot with single-dwelling structure) construction (e.g., pre-approved plans, permit support)</p> <ul style="list-style-type: none"> Explore options to support low- or fixed-income homeowners and/or to ensure that new ADUs are used primarily for housing 	Medium		Affordable Housing Action Strategy, Planning and Development Services		
<p>4. Identify tools to support legacy, small, and/or BIPOC-owned businesses to attract and retain affordable commercial space, including incubator and/or micro-retail space, tenant improvement grants/loans, and business technical support.</p> <ul style="list-style-type: none"> Coordinate with CS Action 9 to support Business 	Medium/Long		Community and Economic Development, Proctor District Association		Community Priority

Improvement Area capacity to improve retail mix.					
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