

**Members:**

Jessica Johnston, At-Large #6, Chair  
Alex Domine, District #2, Vice Chair  
Keoni Ho, At-Large #1  
Cecily Croskey, At-Large #2  
Jacob Tice, District #3  
Kirsten Putman, District #5



## City of Tacoma City Events and Recognition Committee

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Location: 747 Market Street, Room 248, Hybrid Meeting Accommodations  
Virtual attendance: Committee members have been sent email invitations to join as Panelists  
Public attendees: see link in Item VI. Public Comment

### MEETING AGENDA Wednesday, April 19, 2022, 4:00 p.m.

Land Acknowledgment:

“I would like to acknowledge that we rest on the traditional homelands of the Puyallup people, where they make their homes and speak the Lushootseed (luh-shoot-seed) language.”

- I. 4:00 – 4:20 pm – Open Discussion
- II. Call to order
- III. Approve the agenda for this meeting  
(No minutes from March 15 due to a lack of quorum)
- IV. Chair Comments
- V. New Business
  - i. Welcoming Week discussion, review notes from March 15 discussion - notes attached
- VI. Staff Update
  - i. 2023 New Member recruitment timeline
  - ii. TVE Marketing – Social Media update, member profiles
  - iii. Budget for City of Destiny Awards - 2022 budget attached
- VII. Subcommittees
  - i. City of Destiny Awards, announcements, location/date, program details
    1. CityLine appearance scheduled for June 15 - assign 2 volunteers
  - ii. Special Event Funding Program, guidelines, application, timeline
- VIII. Public comment: please address the chair, restrict comments to 3 minutes each Zoom link for public attendees:  
<https://us02web.zoom.us/j/83862217228>  
Call in by phone: 253-215-8782
- IX. Items for Future Agendas
  - i. Ask members for ideas for upcoming agendas



Adjourn

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## Welcoming Week Discussion Notes – March 15, 2023

Staff Present: Raeshawna Ware (OEHR), Kala Dralle, Tammi Bryant, Brian Davern, Jerrol Anonuevo, Jasmine Cawley (TVE)

CERC Members Present: Kirsten Putman

CIRA Members Present: Chair Emani Donaldson, Maricres Valdez-Castro, Maurice Lekea

The Welcoming Week 2023 will be September 8 – 17

(<https://welcomingamerica.org/initiatives/welcoming-week>)

Some goals expressed by the CIRA members included:

- Use this opportunity to make CIRA's presence known throughout the City with a focus on what the Commission does, and uplift its good work
- Build bridges among cultures present in the City
- Recognize that expression of culture may be a new concept to 2<sup>nd</sup> and 3<sup>rd</sup> generation
- Be a beacon to welcome new people and cultures to Tacoma

Raeshawna, Emani, and Maurice will attend the Welcoming America conference April 26 – 28

- What they learn will help to round out plans for Welcoming Week 2023

Some thoughts on what types of activities will be meaningful to CIRA and Tacoma

- Consider hosting an awards ceremony – CERC can provide guidance on planning and can also assist with reviewing nomination forms
  - Staff will provide a budget example from City of Destiny Awards
- Involve youth
  - Poetry competition
  - Art or dance competition or auditions
  - Welcoming Champions – define criteria (CERC can provide City of Destiny Awards nomination form)

ITEM			DESCRIPTION	NOTES
	2019 Actuals	2022 Estimates		
Vemue Rental	\$1,700.00	\$4,668.00	Pantages	
additional hours in Journey Hall	\$485.00			
Catering	\$2,144.22	\$2,000.00	TBD	
Rental of items	\$193.78		TBD	
Advertising	\$2,450.00	\$100.00		
Distrbution	\$264.24			
CART Services	\$600.00			ACS - Alternative Communication Services
Sign Language Interpreter	\$350.00	\$600.00		
Photographer	\$600.00	\$1,000.00	TBD	Photos of winners at event
Entertainment		\$500.00		
Awards: award	\$732.15	\$700.00	Hilltop Glass Artists Operating Supplies CE	one glass bowl/vase per award winner
Awards: nameplates	\$131.02	\$130.00	Tacoma Rubber Stamp Printing & Graphics	small name plaques to go on each award base
Awards: stands	\$510.67	\$500.00	KelTech Operating Supplies CE	8 x 8 plastic stands
EVENT PLANNER	\$6,000.00	\$7,000.00	Jennifer Durham's services Professional Svcs	Host Hospitality Event Planning
<b>Total</b>	<b>\$16,161.08</b>	<b>\$17,198.00</b>		

Assumptions -  
Estimates include tax where applicable.

In Kind Sponsorships:  
Host Party & Event Planning