

## Members

Kevin Bartoy, Chair  
Jennifer Mortensen, Vice Chair  
Jonathan Hart  
Sarah Hilsendeger  
Alex Morganroth  
Lysa Schloesser  
Jenny Sullivan  
Jeff Williams  
George Zeno  
Deborah Cade, North Slope Ex-Officio  
Leah Jaggars, Wedge Ex-Officio



# MINUTES

## Landmarks Preservation Commission Planning and Development Services Department

## Staff

Reuben McKnight, Historic Preservation Officer  
Susan Johnson, Historic Preservation Coordinator  
Paige Rooney, Historic Preservation Intern  
Mary Crabtree, Administrative Assistant

**Date:** August 10, 2022

**Location:** *Virtual Zoom Webinar*

### Commission Members in Attendance:

Jennifer Mortensen, Vice-Chair  
Jonathan Hart  
Sarah Hilsendeger  
Alex Morganroth  
Lysa Schloesser  
Jenny Sullivan  
George Zeno  
Deborah Cade, North Slope Ex-Officio  
Leah Jaggars, Wedge Ex-Officio

### Staff Present:

Reuben McKnight  
Susan Johnson  
Mary Crabtree

### Others Present:

Karin White  
Cassie Skaggs  
Randall Brailsford

### Commissioner Members Excused:

Kevin Bartoy, Chair  
Jeff Williams

### Commission Members Absent:

N/A

Vice-Chair Mortensen called the meeting to order at 5:30 p.m.

## 1. ACKNOWLEDGEMENT OF INDIGENOUS LANDS

## 2. ROLL CALL

## 3. PUBLIC COMMENT

Mr. McKnight reported that no written comments were received for Public Comment.

## 4. CONSENT AGENDA

Vice-Chair Mortensen noted that Item 5B will be removed from the agenda.

The agenda was approved as amended.

### A. Excusal of Absences

- Kevin Bartoy
- Jeff Williams

### B. Approval of Minutes: 01/26/22; 02/09/22

The minutes of the January 26, 2022, and February 9, 2022, meetings were approved as submitted.

**C. Administrative Review**

- 708 N. K St. – window
- Fire Station 11 – heat pump
- Fire Station 13 – heat pump
- 824 N. M St. – heat pump
- 710 N. M St. – garage
- 717 Tacoma Ave S. – roofing

**5. DESIGN REVIEW**

**A. YWCA offices (405 Broadway)**

***Windows replacement***

Ms. Johnson read the staff report as provided in the packet.

Ms. White stated that the bids can be adapted to reuse historical materials that are able to be reused.

Vice-Chair requested information on the window profile and if it can accommodate the insulated glass.?

*Commissioner Morganroth moved that the Landmarks Preservation Commission adopt as findings the staff analysis and approve the application for replacing windows at 405 Broadway with in-kind wood windows or similar materials and salvage when possible. Commissioner Hart seconded the motion. The motion passed unanimously.*

**B. 1109 N. 7th St.**

***Doors replacement***

This item was removed from the agenda.

**6. BOARD BRIEFINGS**

**A. 725 E 25th Street (Spring Air Mattress)**

***Windows and doors replacement***

Mr. McKnight read the staff report as provided in the packet.

Mr. Brailsford provided background on the company, history and additions of the building, and potential conversions.

Commissioner Morganroth asked when U-Haul wants to be operational at this location.

Commissioner Hilsendeger asked if the new windows will be see-through or if they will have the banner film over them, and if the doors would be fake facades or real storage units.

Vice-Chair Mortensen asked about the removal of the existing siding and window openings and expressed concerns of the removal of all the historic elements.

Commissioner Morganroth agreed with Vice-Chair Mortensen and expressed the importance of utilizing historic materials.

Commissioner Hart requested information on the possibility of delisting the building from the Tacoma Historic Register.

Commissioner Hilsendeger commended the team for the plan to save the hopper on the top of the building and discouraged hanging signage from it.

Vice-Chair Mortensen suggested choosing a few elements to focus the preservation and suggested using a preservation consultant. Commissioner Hart agreed with the suggestion to use a preservation consultant.

Discussion ensued regarding potential next steps, including delisting the building, obtaining a preservation consultant, and getting a report on the existing condition and historic integrity.

## 7. BOARD BUSINESS/COMMUNICATION ITEMS

### A. Diversity, Equity & Inclusion Committee (DEI)

Mr. McKnight provided introductory remarks regarding the reestablishment of the committee.

Commissioner Sullivan asked if other commissioners were part of the initial committee and what items were raised at that time.

Vice-Chair Martenson outlined her experience with the previous equity committee.

Discussion ensued regarding getting participation and feedback from other groups, the process of reigniting the committee, the importance of the group, avoiding quorum during those meetings, next steps, and sustainability.

The DEI was reestablished by unanimous consent. Commissioners Sullivan, Zeno, and Hart volunteered to be involved in the DEI.

### B. Events & Activities

- The Broadening Horizons Heritage Café Series will resume possibly in August.
- A Japantown history video is in progress.
- The Lincoln Mixed-Used Center Historic Property Survey is going on now, and a public meeting is tentatively scheduled for September to present findings.

## 8. CHAIR COMMENTS

The meeting was adjourned at 6:56 p.m.

*\*These minutes are not a direct transcription of the meeting, but rather a brief capture. For full-length audio recording of the meeting, please visit: <http://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=67980>*