

From: [Cassie Hodge Skaggs](#)
To: [Johnson, Susan](#)
Cc: [Karin White](#); [McKnight, Reuben](#)
Subject: Re: YWCA windows
Date: Tuesday, August 9, 2022 9:38:37 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Window list:

-Windows are experiencing varying levels of dry rot. Once the wood is in this condition, they don't provide adequate moisture protection.

Window 1 - Exterior sash(es) , sill and frame (including muntins, stiles and rails) show signs of dry rot at perimeter and frame. Interior Sill may be salvaged but until assembly is removed for installation that can not be assessed.

Window 2 - Exterior sash(es) , sill and frame (including muntins, stiles and rails) show signs of dry rot at perimeter and frame. Exterior top trim may be able to be salvaged/ repaired depending on attachment to existing window frame and condition upon removal. Interior Sill may be salvaged but until assembly is removed for installation that can not be assessed.

Window 3 - Exterior sash(es) , sill and frame (including muntins, stiles and rails) show signs of dry rot at perimeter and frame. Exterior top trim may be able to be salvaged/ repaired depending on attachment to existing window frame and condition upon removal. Interior Sill may be salvaged but until assembly is removed for installation that can not be assessed.

Window 4 - Exterior sash(es) , sill and frame (including muntins, stiles and rails) show signs of dry rot at perimeter and frame. Exterior top trim may be able to be salvaged/ repaired depending on attachment to existing window frame and condition upon removal. Interior frame will need to be replaced. Interior Sill may be salvaged but until assembly is removed for installation that can not be assessed.

Window 5 - Window not being replaced. New exterior window grille proposed for safety concerns.

Window 6 - Exterior sash(es), sill, apron and frame(including muntins, stiles and rails) show signs of dry rot at perimeter and frame. Exterior top trim may be able to be salvaged/ repaired depending on attachment to existing window frame and condition upon removal. Interior frame will need to be replaced. Interior Sill may be salvaged but until assembly is removed for installation that can not be assessed.

Anything that is being replaced will be replaced in-kind. Wood window frames (including muntins, stiles and rails) /sash/sill.

Please let me know if there is anything further that you need for this process.

Thank you,
Cassie