

## Members

Kevin Bartoy, Chair  
Jennifer Baersten, Vice-Chair  
Sarah Hilsendeger  
Laurel McQuade  
Alex Morganroth  
Bryan Rousseau  
Lysa Schloesser  
Jenny Sullivan  
George Zeno  
Deborah Cade, North Slope Ex-Officio



# MINUTES

## Landmarks Preservation Commission Planning and Development Services Department

### Staff

Reuben McKnight, Historic Preservation Officer  
Susan Johnson, Historic Preservation Coordinator  
Mary Crabtree, Administrative Assistant

**Date:** September 27, 2023

**Location:** Hybrid – Conference Room 243, 747 Market Street, Tacoma WA 98402 & Zoom Webinar

### Commission Members in Attendance:

Kevin Bartoy, Chair  
Jennifer Baersten, Vice-Chair  
Sarah Hilsendeger  
Lysa Schloesser  
George Zeno  
Deborah Cade, North Slope Ex-Officio

### Staff Present:

Reuben McKnight  
Susan Johnson  
Mary Crabtree

### Others Present:

Doug Gwinn

### Commissioner Members Excused:

Laurel McQuade  
Alex Morganroth  
Bryan Rousseau  
Jenny Sullivan

### Commission Members Absent:

N/A

Chair Bartoy called the meeting to order at 5:33 p.m.

## 1. ACKNOWLEDGEMENT OF INDIGENOUS LANDS

## 2. ROLL CALL

## 3. PUBLIC COMMENT

There was one written comment received for public comment regarding Gault Middle School.

## 4. CONSENT AGENDA

The agenda was approved as submitted.

### A. Excusal of Absences:

- Laurel McQuade
- Alex Morganroth
- Bryan Rousseau
- Jenny Sullivan

### B. Approval of Minutes: 05/10/23, 05/24/23

The minutes of the May 10, and May 24, 2023, meetings were approved as submitted.

### C. Administrative Review:

- 812 N I St - porch
- 617 N Cushman Ave – modification to previously approved dormer

## 5. BOARD BRIEFINGS

### A. 1315 N 5th Windows

McKnight read the staff report as provided in the packet.

Discussion ensued regarding the condition of the windows and the wooden dividers on the windows

*Commissioner Hilsendeger moved that the Landmarks Preservation Commission approve the application for 1315 North 5th Street as submitted. Commissioner Schloesser seconded the motion. The motion passed unanimously.*

## 6. BOARD BUSINESS/COMMUNICATION ITEMS

### A. Equity Committee updates

McKnight noted that staff and the Tacoma's Black Heritage Survey project consultants met with the dean of the Evergreen State College on potentially establishing an archive of Black history material on the campus.

Discussion ensued regarding a Black history collection, Burke Museum's assessment of representation of the Black community, Washington State Historical Society grants,

### B. Commission Recruitment

McKnight read the staff report as provided in the packet.

The Commission discussed the 10-year term limit.

### C. Events & Activities

- A site visit to the Willamette Casket Building (2916 S. Steele Street) on Wednesday, October 18, 2023, at 4:00 p.m.
- The South Tacoma Mixed-Use Center Historic Property Survey will be commencing soon. A public kick-off meeting is being planned, tentatively for October 17, 2023.

## 7. CHAIR COMMENTS

McKnight provided an update on the Commission's recommendation for further historic review of Gault Middle School.

The meeting was adjourned at 6:12 p.m.