

## Members

Kevin Bartoy, Chair  
Jennifer Baersten, Vice-Chair  
Sarah Hilsendeger  
Laurel McQuade  
Anahita Modrek  
Alex Morganroth  
Bryan Rousseau  
Lysa Schloesser  
Jenny Sullivan  
George Zeno  
Deborah Cade, North Slope Ex-Officio  
Gia Mugford, Wedge Ex-Officio



# MINUTES

## Landmarks Preservation Commission Planning and Development Services Department

## Staff

Reuben McKnight, Historic Preservation Officer  
Susan Johnson, Historic Preservation Coordinator  
Tina Nailor, Historic Preservation Intern  
Mary Crabtree, Administrative Assistant

**Date:** November 13, 2024

**Location:** Hybrid – Conference Room 243, 747 Market Street, Tacoma, WA 98402 & Zoom Webinar

### Commission Members in Attendance:

Jennifer Baersten, Vice-Chair  
Sarah Hilsendeger  
Laurel McQuade  
Anahita Modrek  
Alex Morganroth  
Bryan Rousseau  
Lysa Schloesser  
George Zeno  
Deborah Cade, North Slope Ex-Officio (arrived at 5:38 p.m.)  
Gia Mugford, Wedge Ex-Officio

### Staff Present:

Reuben McKnight  
Susan Johnson  
Tina Nailor  
Mary Crabtree

### Others Present:

Jessica Guatney  
Ralph Cook  
Mike Musica  
Jim Castino  
Catherine Tamaro

### Commissioner Members Excused:

Kevin Bartoy, Chair

### Commission Members Absent:

Jenny Sullivan

Vice-Chair Baersten called the meeting to order at 5:31 p.m.

## 1. ACKNOWLEDGEMENT OF INDIGENOUS LANDS

## 2. ROLL CALL

## 3. PUBLIC COMMENT

McKnight reported that no written comments were received for public comment.

## 4. CONSENT AGENDA

The agenda was approved as submitted.

### A. Excusal of Absences

- Kevin Bartoy

### B. Approval of Minutes: 1/24/24

The minutes of the January 24, 2024, meeting were approved as submitted.

### C. Administrative Review: N/A

## 5. NOMINATIONS TO THE TACOMA REGISTER OF HISTORIC PLACES

**A. 411 South M St.**

Nailor read the staff report as provided in the packet. Jessica Guatney provided additional information on the property.

Commissioner Cade arrived here at 5:38 p.m.

*Commissioner McQuade moved that the Landmarks Preservation Commission adopt the analysis as findings and schedule the nomination for 411 S. M St. for a public hearing and future consideration at a tentative hearing date of December 11, 2024. Commissioner Hilsendeger seconded the motion. The motion passed unanimously.*

**6. DESIGN REVIEW**

**A. 7 St. Helens Ave. (Walter Thompson Residence)  
Siding replacement**

Johnson read the staff report as provided in the packet. Ralph Cook provided additional comments.

Discussion ensued regarding the location of the Dutch drop siding, how much of the siding is salvageable, quotes from mills, the forward face dimension of the new siding, and trying to salvage as much siding as possible.

*Commissioner McQuade moved that the Landmarks Preservation Commission approve the application for 7 St. Helens Avenue as presented, finding that the proposal is consistent with the applicable Secretary of the Interior's Standards as included in the analysis. Commissioner Rousseau seconded the motion. The motion passed unanimously.*

**B. 319 N. I St. (Annobee Apartments)  
Window replacement**

Johnson read the staff report as provided in the packet. Jim Castino and Catherine Tamaro provided additional information.

Discussion ensued regarding deterioration of the wood replacement windows in 1999, sill flashing, stucco façade, and additional maintenance to protect from water intrusion.

*Commissioner McQuade moved that the Landmarks Preservation Commission approve the application for 319 N. I Street as presented, finding that the proposal is consistent with the applicable North Slope Historic District Design Guidelines as included in the analysis, with the caveat that the owner speaks to staff regarding window depth. Commissioner Morganroth seconded the motion. The motion passed unanimously.*

**7. BOARD BUSINESS/COMMUNICATION ITEMS**

**A. Equity Committee updates**

There were no Equity Committee updates.

**B. Events & Activities**

- The Landmarks Commission will have an optional site visit and tour of Old City Hall with the renovation project team schedule on November 20, 2024, at 3:00 p.m.
- Tacoma Historical Society will host their annual fundraiser, the Star of Destiny Awards, on Saturday, November 16, 2024.
- A new exhibit on the Willits brothers and their canoe building legacy is now open at Washington State Historical Society through February 16, 2025.
- WSHS is hosting History After Hours with author and award-winning journalist Harriet Baskas on November 14, at 7:30 p.m.
- The Buffalo Soldiers Museum of Tacoma has five new exhibits, funded by the Institute of Museums and Library Services.

**8. CHAIR COMMENTS**

The meeting was adjourned at 6:26 p.m.

*\*These minutes are not a direct transcription of the meeting, but rather a brief capture. For full-length audio recording of the meeting, please visit: <http://www.cityoftacoma.org/lpc-agenda>*