



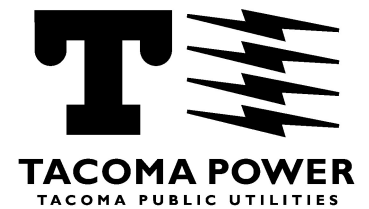
City of Tacoma

Questions and Answers

Mossyrock Dam Analysis Project RFP/Q Specification No. **PG24-0135F**

All interested parties had the opportunity to submit questions in writing by email to Ryan Foster, Senior Buyer by date questions were due. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to [Current Contracting Opportunities / Services Solicitations](#), and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Pre-Proposal Meeting Information Attached (see below):



DATE: August 29, 2024

TO: See Below

FROM: Matthew Wilson, P.E. - Tacoma Power - Deputy Chief Dam Safety Engineer

SUBJECT: Request for Qualifications/ Proposals (RFQ/P) - Specification No. PG24-0135F
Mossyrock Dam Analysis Project
Pre-Proposal Meeting - Meeting Minutes

IN-PERSON ATTENDEES

Matthew Wilson, Dam Safety Engineer, Tacoma Power
John Werner, Hatch
Raymond Perez, Comm Smith
Sean Lafreniere, WSP
Vinod Pillai, WSP
Steve Samuelson, Schnabel Engineering
Aimee Corn, Gannett Fleming
Mike Ledesma, Gannett Fleming

VIRTUAL ATTENDEES

Andi Bogdanovic, KGS Group
Nathan Rockwood, KGS Group
Juan E. Quiroz, Stantec
Nathan Grossmann, Stantec
Brian Siljenberg, Hatch
Gurinderbir Sooch, Hatch
Jim Rutherford, Hatch
Omid Abdi, Glosea LLC
Shalla Laws, Schnabel Engineering

INTRODUCTION

The Pre-Proposal Meeting for Specification No. PG24-0135F was held on August 28, 2024 at 10:00 AM at the Mayfield Project Office, 253 Hydro Ln. Silver Creek, WA 98585. A Microsoft Teams link was provided for those unable to attend in-person. A site visit to Mossyrock Dam followed the office meeting. The site visit was limited to the dam crest. No virtual option was available for the site visit. The meeting was facilitated by Matthew Wilson of Tacoma Power.

MEETING AGENDA

The meeting agenda and meeting sign-in sheet are attached.

MEETING SUMMARY

In general, the meeting followed the framework established in the attached agenda. This meeting summary does not attempt to capture all conversation, however major topics of discussion including decisions and/or resolutions are presented below.

- Regarding Section 12.4 (Resource Loaded Schedule with Suggestions to Expedite Schedule), within your resource loaded schedule do not include a duration of time for deliverable review by the Board of Consultants or the FERC. It is acceptable to identify schedule placeholders for these activities, but 0-Day durations are requested in the proposals.
- Regarding Section 12.4 (Resource Loaded Schedule with Suggestions to Expedite Schedule), within your resource loaded schedule anticipate an estimated 2-week review window for Tacoma Power's 3rd Party quality control reviews. Anticipate one(1), 3rd Party quality control review where indicated.
- Regarding Section 8 (Inquires), questions should be submitted to Ryan Foster via email to rfoster1@cityoftacoma.org as stated in the specification. An additional request (not required) was added to Cc Matthew Wilson at mwilson@cityoftacoma.org when submitting questions.
- Regarding Section 7 (Calendar of Events), many of the meeting attendees requested a time extension to the submittal due date. If possible, a formal addendum will be issued to modify Section 7.

CLOSING STATEMENT

If any of the attendees feel that this meeting summary is incomplete or inaccurate, please contact Matthew Wilson within seven (7) calendar days of receipt. Otherwise, this meeting summary will be placed in the project file and become part of the project record.

Sincerely,



Matthew Wilson, P.E.
Deputy Chief Dam Safety Engineer
mwilson@cityoftacoma.org
253-281-3496

Attachments: Meeting Agenda, Sign-In Sheet

Meeting Agenda

Request For Qualifications/ Proposals (RFQ/P) Mossyrock Dam Analysis Project Pre-Proposal Meeting Specification No. PG24-0135F

Wednesday, August 28, 2024 | In-person / Virtual

Start Time: 10:00 AM

Initial Meeting Location: Mayfield Project Office [253 Hydro Ln. Silver Creek, WA 98585]

Site Visit: Mossyrock Dam

PURPOSE | Inform Only (Pre-proposal Meeting)

FACILITATOR | Matthew Wilson

ATTENDEES & ROLES | See Sign-In Sheet

AGENDA

10:00	Introductions	ALL
10:10	Review Project Objectives (Section 1 & 4)	M. Wilson
10:25	Overview Program Team (Section 3)	M. Wilson
10:35	Discuss Scope of Services and Deliverables (Section 5)	M. Wilson
10:55	Discuss Content to be Submitted in RFP Response (Submittal Checklist & Section 12)	M. Wilson
11:15	Overview Schedule of Events (Section 7)	M. Wilson
11:20	Questions (Section 8)	M. Wilson
11:30	Site Visit to Mossyrock Dam	ALL

