



City of Tacoma

Questions and Answers

Equity and Communication Planning RFP Specification No. TW24-0107F

All interested parties had the opportunity to submit questions in writing by email to Brandon Snow, Senior Buyer by date questions were due. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to [Current Contracting Opportunities / Services Solicitations](#), and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

1. Question: How will/how should the consultant's work product integrate with existing policy and plans for the individual members of the Water Supply Forum?

Answer: Many of the Forum's members have their own emergency response plans and public information plans (PIP) and will continue to use these for localized events. What's lacking is a regional PIP in preparation for and in response to regional emergency events. A regional plan will help ensure consistent messaging and outreach across jurisdictions.

With respect to vulnerable populations, we are unaware of individual plans to ensure services are provided to these communities during a major emergency.

2. Question: There are two different values for the budget on this, \$25,000 and \$35,000. Which is the correct budget limit?

Answer: \$35,000 is the estimated cost of this contract.

3. Question: Does the 10-page, double-sided limit equate to 20 single-sided pages?

Answer: A "page" is defined as one single-side of a document. The 10-page limit excludes any required forms, resumes, or cover page.