



City of Tacoma

Tacoma Power/Transmission & Distribution

ADDENDUM NO. 1

DATE: 12/03/24

**REVISIONS TO:
Request for Bids Specification No. PT24-0201F
Transmission & Distribution Augmented Crew**

NOTICE TO ALL BIDDERS:

This addendum is issued to clarify, revise, add to or delete from, the original specification documents for the above project. This addendum, as integrated with the original specification documents, shall form the specification documents. The noted revisions shall take precedence over previously issued specification documents and shall become part of this contract.

REVISIONS TO THE SUBMITTAL DEADLINE:

The submittal deadline remains the same.

REVISIONS TO THE GENERAL INFORMATION AND REQUIREMENTS:

Please add the Prime Contractor Form to the LEAP documents in Appendix E. This form will only be required to be turned in by the contract awardee at the Pre-Construction Meeting prior to the contract start date.

NOTE: Acknowledge receipt of this addendum by initialing the corresponding space as indicated on the signature page. Vendors who have already submitted their bid/proposal may contact the Purchasing Division at 253-502-8468 and request return of their bid/proposal for acknowledgment and re-submittal. Or, a letter acknowledging receipt of this addendum may be submitted in an envelope marked Request for Bids Specification No. PT24-0201F Addendum No. 1. The City reserves the right to reject any and all bids, including, in certain circumstances, for failure to appropriately acknowledge this addendum.

cc: Erica Pierce/Contract Program Manager



City of Tacoma
 LEAP Office
 747 Market Street
 Tacoma, WA 98402
leap@cityoftacoma.org
 (253) 591-5590

PRIME CONTRACTOR LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) UTILIZATION PLAN

Failure to submit this plan at the Pre-Construction Meeting may result in Progress Payments being withheld.

PART A: PROJECT INFORMATION AND TYPE OF LEAP UTILIZATION REQUIREMENTS

Prime Contractor:	Spec Number:
Project Name:	
<p>LEAP Utilization Requirements: Total Project Labor Hours - 15% Local Employees AND 15% Apprentices</p> <p>Explanation:</p> <ul style="list-style-type: none"> - 15% of the total project labor hours must be met by LOCAL EMPLOYEES: <ul style="list-style-type: none"> o Journey or apprentice level craft workers living in the City of Tacoma or in the local Economically Distressed Areas as outlined in the project specification - An additional 15% of the total labor hours must be met by APPRENTICES: <ul style="list-style-type: none"> o Apprentices registered with WA State living in the Tacoma Public Utilities Infrastructure or Service Areas as outlined in the project specification <p>Compliance: Per Tacoma Municipal Code Chapter 1.90, failure to meet LEAP Utilization Requirements results in a monetary penalty.</p>	

PART B: PLAN FOR MEETING LEAP REQUIREMENTS

Trade or Craft	Percentage of total labor hours to be met by LOCAL EMPLOYEES performing this craft and living in the City of Tacoma or in a local Economically Distressed Area	Percentage of total labor hours to be met by APPRENTICES performing this craft and living in a Tacoma Public Utilities Infrastructure or Service Area	If Apprentice, list Apprentice Training Program Name:	Must be signed by LEAP Coordinator
	%	%		Accepted
	%	%		Date:
	%	%		
	%	%		
	%	%		
	%	%		
	%	%		
	%	%		
	%	%		
	%	%		
	%	%		Rejected
	%	%		Date:
	%	%		
TOTALS	%	%		

PART C: PROVIDE A DESCRIPTION OF PLANS TO ENSURE THE LEAP UTILIZATION REQUIREMENTS WILL BE MET. USE ADDITIONAL SHEETS IF NECESSARY.



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General Instructions for Prime Contractor to complete this LEAP Utilization Plan Form

Part A Guidance

Contractor/Contract Information Section: The Prime Contractor is responsible for completing this section. Failure to submit this plan at the Pre-Construction Meeting may result in Progress Payments being withheld.

Part B Guidance

Trade or Craft: Indicate the Trade or Craft being used.

Employee Categories: Indicate the percentage of the LEAP Utilization Requirement that will be met by each type of craft worker in each LEAP-Qualified Employee category for LEAP Requirements noted in Part A.

Totals: Total the percentage number in each of the two middle columns. Percentage numbers in each column should equal the required percentage in Part A.

Name of Apprenticeship Program: If the line references Apprentices, list the name of the Registered Apprenticeship Program they are enrolled in.

Part C Guidance

Description of how the Contractor plans to ensure fulfillment of the LEAP Utilization Requirements: Prime Contractor - Please describe how you plan to satisfy the LEAP Utilization Requirements on this project. Provide a summary of your outreach and recruitment procedures to hire LEAP-Qualified Employees to work on this project. If noting you will contact an organization requesting LEAP-Qualified Employees, include LEAP in each email change between you and the organization.