



**CITY OF TACOMA**  
**Public Works Engineering Division**

**ADDENDUM NO. 4**

**DATE 2/10/2025**

**REVISIONS TO:**

**Request for Bids Specification No. PW24-0291F  
Sheridan Arterial Improvements Project Phase 1 S 72<sup>nd</sup> St. to S 64th**

**NOTICE TO ALL BIDDERS:**

This addendum is issued to clarify, revise, add to or delete from, the original specification documents for the above project. This addendum, as integrated with the original specification documents, shall form the specification documents. The noted revisions shall take precedence over previously issued specification documents and shall become part of this contract.

**REVISIONS TO THE SUBMITTAL DEADLINE:**

The submittal deadline has been changed to 11:00 a.m., Pacific Time, Tuesday, February 25, 2025.

**REVISIONS TO THE GENERAL INFORMATION AND REQUIREMENTS:**

Remove City of Tacoma Equity in Contracting (EIC) and LEAP Programs Bidder Special Instructions in its entirety and replace with City of Tacoma Equity in Contracting (EIC) and LEAP Programs Program Bidder Special Instructions labeled Addendum # 4.

Remove Equity in Contracting (EIC) Utilization Form in its entirety and replace with Equity in Contracting (EIC) Utilization Form labeled Addendum # 4.

Remove Instructions for Bidders for Completing the Equity in Contracting (EIC) Utilization Form in its entirety and replace with Instructions for Bidders for Completing the Equity in Contracting (EIC) Utilization Form labeled Addendum # 4.

Remove Chapter 1.07 Equity in Contracting in its entirety and replace with Chapter 1.07 Equity in Contracting labeled Addendum # 4.

**REVISIONS TO THE PROPOSAL PAGES:**

Remove the Bid Proposal in its entirety and replace with Bid Proposal labeled Addendum # 4.

**REVISIONS TO THE SUBMITTAL PACKAGE:**

Remove Equity in Contracting (EIC) Utilization Form in its entirety and replace with Equity in Contracting (EIC) Utilization Form labeled Addendum # 4.

Remove Instructions for Bidders for Completing the Equity in Contracting (EIC) Utilization Form in its entirety and replace with Instructions for Bidders for Completing the Equity in Contracting (EIC) Utilization Form labeled Addendum # 4.

Remove the Bid Proposal in its entirety and replace with Bid Proposal labeled Addendum # 4.

NOTE: Acknowledge receipt of this addendum by initialing the corresponding space as indicated on the signature page. Vendors who have already submitted their bid/proposal may contact the Purchasing Division at 253-502-8468 and request return of their bid/proposal for acknowledgment and re-submittal. Or, a letter acknowledging receipt of this addendum may be submitted in an envelope marked Request for Bids Specification No. PW24-0291F Addendum No. 4. The City reserves the right to reject any and all bids, including, in certain circumstances, for failure to appropriately acknowledge this addendum.

cc: Jon Kulju, Public Works Engineering

# Addendum #4



City of Tacoma  
Community & Economic Development  
747 Market Street, Rm 900  
Tacoma WA 98402

## CITY OF TACOMA EQUITY IN CONTRACTING (EIC) AND LEAP PROGRAMS

### Bidders Special Instructions

As part of the City of Tacoma's ongoing work to address past disparities and to increase the City's contracting with and utilization of historically underutilized businesses, the Equity in Contracting (EIC) Program places requirements on City contracts for utilization of businesses certified by the Washington State Office of Minority and Women's Business Enterprises (OMWBE) and approved by the Equity in Contracting Program ("Certified Businesses"). The EIC Program also provides guidance and technical assistance to Certified Businesses who are interested in providing supplies, services and public works to the City of Tacoma.

The EIC Program requirements are contained in [Tacoma Municipal Code Chapter 1.07](#). The EIC Program Regulations are located on the City of Tacoma website, on the Equity in Contracting Vendors page ([Equity In Contracting Program Regulations - Final.pdf](#))

Contractors bidding on City of Tacoma projects are required to meet the stated EIC requirements. Bids will be evaluated on an individual basis to determine EIC compliance.

**A contractor who fails to meet the stated EIC requirements will be considered non-responsible.** Bidders are also subject to the City's Equal Employment Opportunity policies prohibiting discrimination.

The stated EIC requirements may be met by the contractor or by identified subcontractors. All EIC Requirements may be met by using MBEs, WBEs, DBEs or SBEs from the OMWBE certified list ([OMWBE website](#)). It is the bidder's responsibility to ensure that their firm or identified subcontractors are certified by OMWBE **for the specific categories stated in the EIC requirements** and approved by the City of Tacoma EIC Program at the time of bid submittal. **Bidders should be aware that firms may be certified in multiple categories by OMWBE. Please check to make certain that the firms you name as meeting the EIC requirements hold the actual certification stated in the requirements.** Business certification in specific categories may be verified by contacting the EIC Office\*.

#### **Important:**

Small Business Enterprise (SBE) Requirement can be fulfilled only by utilizing firms that have the following OMWBE certifications:

- **Small Business Enterprise (SBE) Certification**
- **Disadvantaged Business Enterprise (DBE) Certification**

*For the OMWBE list, be sure to look for businesses in King, Kitsap, Lewis, Mason, Pierce, Snohomish, Thurston, and/or any counties adjacent to the county in which the work is performed per 1.07.050(2)(b-c). Contact the EIC Office\* if you have any questions.*

**The Equity in Contracting (EIC) forms included in these bid documents must be fully completed (including attachments) and included with bid submittals. Failure to include the required forms will result in the submittal being rejected as non-responsive.**

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City of Tacoma  
Community & Economic Development  
747 Market Street, Rm 900  
Tacoma WA 98402

## **Post-Award Important Information**

**For all contracts that have requirements related to the EIC policy, the City of Tacoma is utilizing two cloud-based software systems:**

- **B2Gnow** - Contractors and subcontractors must report payment information in the B2Gnow System on a monthly basis. The EIC Staff will monitor/audit that retainage is paid by the prime contractor to the subcontractor(s) within 10 [working] days after the subcontractors' work is satisfactorily completed. This will be monitored/audited using the B2Gnow System.

The system is monitored/audited by EIC staff to ensure contract compliance, proactively identify potential issues and track contract progress.

## **\*EIC STAFF Contact Information**

**For questions regarding Certifications, EIC Program and B2GNow support, contact EIC Staff:**

Phone: (253) 344-6632 or (253) 591-5826

Email: [eicoffice@cityoftacoma.org](mailto:eicoffice@cityoftacoma.org)

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## EQUITY IN CONTRACTING (EIC) UTILIZATION FORM



**STOP! READ Instructions to Bidders/Proposers for completing EIC Utilization Form.**

Failure to complete all sections of this form according to the instructions provided or failure to submit this form shall render the bid or proposal non-responsive. (If necessary, use additional forms to list the requirements of Columns A-D). City reserves the right to make minor, non-material corrections to completed Forms, such as to correct obvious data entry errors. No corrections will be made that alter the proposed Certified Business participation percentages and dollar amounts.

**Please note: Certified Businesses MUST be certified at time of or prior to bid opening. Bidders who are themselves Certified Businesses with the Office of Minority & Women's Business Enterprises (OMWBE) can meet the EIC requirements by self-performance- An adjustment to the EIC Requirements will be made.**

<b>1. Bidder Name:</b>		<b>Self-Performing Bidder fills out sections below with their firm's name, and certification type. Check Certified Firm Project Role as Contractor in column C</b>			
<b>2. Project Title:</b>				<b>3. SPEC #:</b>	
<b>4. Base Bid – No Sales Tax (Must match Bid Proposal amount)</b>			\$		
Column A. Certified Business Name	Column B. Business Cert. Type			Column C. Bid Item(s) Number(s) performed by the Certified Business(es)	Column D. Subcontract Amount If Material supplier, only 20% of the subcontract amount can be counted towards the EIC Requirements
	MBE	WBE	SBE/DBE		
Representative Name & Contact # below:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Material Supplier (20%) <input type="checkbox"/>	
Representative Name & Contact # below:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Material Supplier (20%) <input type="checkbox"/>	
Representative Name & Contact # below:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Material Supplier (20%) <input type="checkbox"/>	
Representative Name & Contact # below:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Material Supplier (20%) <input type="checkbox"/>	

\* For EIC Requirements on this Project, refer to \*EIC Requirements (EIC Reqs) Memo in the Bid Package

**IMPORTANT: If awarded the Contract from the Specification bidders must execute subcontracts or supply agreements with Certified Businesses listed on the EIC Utilization Form.**

Failure to enter into an agreement with the Certified Businesses listed in Column A for at least the corresponding dollar amount listed in Column D, may result in penalties authorized by the Tacoma Municipal Code (TMC) 1.07.110.

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## EQUITY IN CONTRACTING (EIC) UTILIZATION FORM



**STOP! READ Instructions to Bidders/Proposers for completing EIC Utilization Form.**

Failure to complete all sections of this form according to the instructions provided or failure to submit this form shall render the bid or proposal non-responsive. (If necessary, use additional forms to list the requirements of Columns A-D). City reserves the right to make minor, non-material corrections to completed Forms, such as to correct obvious data entry errors. No corrections will be made that alter the proposed Certified Business participation percentages and dollar amounts.

**Please note: Certified Businesses MUST be certified at time of or prior to bid opening. Bidders who are themselves Certified Businesses with the Office of Minority & Women's Business Enterprises (OMWBE) can meet the EIC requirements by self-performance- An adjustment to the EIC Requirements will be made.**

### Example of a COMPLETED EIC UTILIZATION FORM

#### Initial Information:

<b>1. Bidder Name:</b>	ABC Construction, Inc.			<b>Self-Performing Bidder fills out sections below with their firm's name, and certification type. Check Certified Firm Project Role as Contractor in column C</b>	
<b>2. Project Title:</b>	Downtown Restoration and Street Maintenance Project			<b>3. SPEC #:</b>	PW23-0011F
<b>4. Base Bid – No Sales Tax (Must match Bid Proposal amount)</b>	\$359,670.00				
Column A. Certified Business Name	Column B. Business Cert. Type			Column C. Bid Item(s) Number(s) performed by the Certified Business(es)	Column D. Subcontract Amount If Material supplier, only 20% of the subcontract amount can be counted towards the EIC Requirements
	MBE	WBE	SBE/DBE		
<b>Traffic ABC</b> Representative Name & Contact # below: <b>Beth Bell – (253) 555-3333</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Bid Item #4- Pedestrian Traffic Control</b> Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input checked="" type="checkbox"/> Material Supplier (20%) <input type="checkbox"/>	<b>\$30,000</b>
<b>Survey 101, Inc.</b> Representative Name & Contact # below: <b>John Doe – (253) 111-2233</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Bid Item #1 – Roadway Surveying</b> Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input checked="" type="checkbox"/> Material Supplier (20%) <input type="checkbox"/>	<b>\$9,500.00</b>
<b>Hello Manufacturer</b> Representative Name & Contact # below: <b>Sam Jam – (253) 555-7899</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Bid Item #66- Green Durable Product</b> Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Material Supplier (20%) <input checked="" type="checkbox"/>	<b>\$10,000</b> <b>(In this example, Total subcontract amount is \$10,000- Only 20% of total will be applied towards *EIC Reqs)</b>
<b>Representative Name &amp; Contact # below:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Certified Firm Project Role: Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Material Supplier (20%) <input type="checkbox"/></b>	

\* For EIC Requirements on this Project, refer to \*EIC Requirements (EIC Reqs) Memo in the Bid Package

**IMPORTANT: If awarded the Contract from the Specification bidders must execute subcontracts or supply agreements with Certified Businesses listed on the EIC Utilization Form.**

Failure to enter into an agreement with the Certified Businesses listed in Column A for at least the corresponding dollar amount listed in Column D, may result in penalties authorized by the Tacoma Municipal Code (TMC) 1.07.110.

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## INSTRUCTIONS TO BIDDERS FOR COMPLETING THE EQUITY IN CONTRACTING (EIC) UTILIZATION FORM

### Complete Initial Information Section:

1. Enter Bidder firm name
2. Enter Project Title as it appears on the Specification
3. Enter Spec # as it appears on the Specification
4. State the Base Bid, which is the Bidder's bid amount, plus any alternates, additives, and deductive selected by the City. Do not include sales tax.

### Self-Performing Bidders:

Bidders who are themselves Certified Businesses with the Office of Minority & Women's Business Enterprises (OMWBE) can meet the EIC requirements by self-performance. When a Certified Business is the prime bidder, an adjustment will be made to the EIC Requirements. **In such cases, the self-performing Certified Business can be found to be a responsible bidder even if the bid did not satisfy all three stated EIC Requirements (SBE, MBE and WBE).** For example, if a bidder is certified as an MBE and an SBE, the WBE Requirements may be deemed waived since the Contractor's self-performance as an MBE and an SBE achieves the total Requirement.

**Complete Column "A":** List all Certified Businesses with whom you will execute a subcontract if you are the successful Bidder. Provide a contact person for the Certified Business and the contact phone number.

**Complete Column "B":** The stated EIC requirements may be met by the contractor or by identified subcontractors.

All EIC Requirements may be met by using MBEs, WBEs, DBEs or SBEs from the OMWBE certified list ([Office of Minority and Women's Business Enterprises](#) ). It is the bidder's responsibility to ensure that their firm or identified subcontractors are certified by OMWBE for the specific categories stated in the EIC requirements and approved by the City of Tacoma EIC Program at the time of bid submittal. Bidders should be aware that firms may be certified in multiple categories by OMWBE. Please check to make certain that the firms you name as meeting the EIC requirements hold the actual certification stated in the requirements. Business certification in specific categories may be verified by contacting the EIC Office\*.

### Important:

Small Business Enterprise (SBE) Requirement can be fulfilled only by utilizing firms that have the following Washington State Office of Minority and Women's Business Enterprises (OMWBE) certifications:

- Small Business Enterprise (SBE) Certification
- Disadvantaged Business Enterprise (DBE) Certification

**Complete Column "C":** Specify the role of each listed Certified Business by checking Subcontractor or Material Supplier. **Note:** Each role counts differently towards EIC Utilization Requirements.

- Subcontractor: 100% of subcontract amount counts towards the EIC Utilization Requirement
- Material Supplier: 20% of supply expenditure amount counts towards the EIC Utilization Requirement
- **EXAMPLE** Material cost = \$100,000 equates to  $(\$100,000 \times 20\%) = \$20,000$  to be applied towards the EIC Requirements

Provide a description of the scope of work, services, or materials/supplies planned to be provided by each listed Certified Business.

**Note:** The work description for each Certified Business listed on the EIC Utilization form must match the Certified Business's OMWBE Profile. This ensures that the Certified Business is able to perform the work scope or role for which they have been listed.

**Complete Column "D":** Enter the subcontract amount for each Certified Business listed. This amount is the price that Bidder and Certified Business have agreed upon **prior to submittal**.

### ADDITIONAL IMPORTANT INSTRUCTIONS:

- Bidders must contact and solicit bids from Certified Businesses prior to listing them on the EIC Utilization Form. EIC staff will contact all listed Certified Businesses to verify that they have been contacted by Bidder regarding participation and subcontract amounts **prior to being listed on this form**. If the listed Certified Businesses have not been contacted prior to being listed on this form, Bidders will be deemed non-responsive.
- Include the completed EIC Utilization form with bid submittal. Incomplete, incorrect, or missing forms will render a bid nonresponsive.
- If awarded the Contract from the Specification bidders must execute subcontracts or supply agreements with Certified Businesses listed on the EIC Utilization Form. Failure to enter into an agreement with the Certified Businesses listed in Column A for at least the corresponding dollar amount listed in Column D, may result in penalties authorized by the Tacoma Municipal Code (TMC) 1.07.110.

## CHAPTER 1.07 EQUITY IN CONTRACTING

Sections:

- 1.07.010 Policy and purpose.
- 1.07.020 Definitions.
- 1.07.030 Discrimination prohibited.
- 1.07.040 Program administration.
- 1.07.050 *Repealed.*
- 1.07.060 Program requirements.
- 1.07.070 Evaluation of submittals.
- 1.07.080 Contract compliance.
- 1.07.090 Program monitoring.
- 1.07.100 Enforcement.
- 1.07.110 Remedies.
- 1.07.120 Unlawful acts.
- 1.07.130 Severability.
- 1.07.140 Review of program.

### **1.07.010 Policy and purpose.**

It is the policy of the City of Tacoma that citizens be afforded an opportunity for full participation in our free enterprise system and that historically underutilized business enterprises shall have an equitable opportunity to participate in the performance of City contracts. The City finds that in its contracting for supplies, services and public works, there has been historical underutilization of small and minority-owned businesses located in certain geographically and economically disfavored locations and that this underutilization has had a deleterious impact on the economic well-being of the City. The purpose of this chapter is to remedy the effects of such underutilization through use of narrowly tailored contracting requirements to increase opportunities for historically underutilized businesses to participate in City contracts. It is the goal of this chapter to facilitate a substantial procurement, education, and mentorship program designed to promote equitable participation by historically underutilized businesses in the provision of supplies, services, and public works to the City. It is not the purpose of this chapter to provide any person or entity with any right, privilege, or claim, not shared by the public, generally, and this chapter shall not be construed to do so. This chapter is adopted in accordance with Chapter 35.22 RCW and RCW 49.60.400.

(Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 27867 Ex. A; passed Dec. 15, 2009)

### **1.07.020 Definitions.**

Terms used in this chapter shall have the following meanings unless defined elsewhere in the Tacoma Municipal Code (“TMC”), or unless the context in which they are used clearly indicates a different meaning.

#### 1.07.020.B

A. “Bid” means an offer submitted by a Respondent to furnish Supplies, Services, and/or Public Works in conformity with the Specifications and any other written terms and conditions included in a City request for such offer.

B. “Bidder” means an entity or individual who submits a Bid, Proposal or Quote. See also “Respondent.”

#### 1.07.020.C

“Certified Business” means an entity that has been certified as a Disadvantaged Business Enterprise (“DBE”), Small Business Enterprise (“SBE”), Minority Business Enterprise (“MBE”), Women Business Enterprise (“WBE”), or Minority and Women’s Business Enterprise (“MWBE”) by the Washington State Office of Minority and Women’s Business Enterprise.

“City” means all Departments, Divisions and agencies of the City of Tacoma.

“Contract” means any type of legally binding agreement regardless of form or title that governs the terms and conditions for provision of supplies, services, or public works to the City. Contracts include the terms and conditions found in Specifications, Bidder or Respondent Submittals, and purchase orders issued by the City.

“Contractor” means any Person that presents a Submittal to the City, enters into a Contract with the City, and/or performs all or any part of a Contract awarded by the City, for the provision of Public Works, or Non-Public Works and Improvements, Supplies or Services.



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## 1.07.020.G

“Goals” means the annual level of participation by Certified Businesses in City Contracts as established in this chapter, the Program Regulations, or as necessary to comply with applicable federal and state nondiscrimination laws and regulations. Goals or requirements for individual Contracts may be adjusted as provided for in this chapter or in regulations and shall not be construed as a minimum for any particular Contract or for any particular geographical area.

## 1.07.020.N

*Reserved.*

## 1.07.020.P

“Person” means individuals, companies, corporations, partnerships, associations, cooperatives, any other legally recognized business entity, legal representative, trustee, or receivers.

“Program Manager” means the individual appointed, from time to time, by the City’s Community and Economic Development Director to administer the Program Regulations.

“Program Regulations” means the written regulations and procedures adopted pursuant to this chapter for procurement of Supplies, Services and Public Works.

“Proposal” means a written offer to furnish Supplies or Services in response to a Request for Proposals. This term may be further defined in the Purchasing Policy Manual and/or in competitive solicitations issued by the City.

“Public Works (or “Public Works and Improvements)” means all work, construction, alteration, repair, or improvement other than ordinary maintenance, executed at the cost of the City, or that is by law a lien or charge on any property therein. This term includes all Supplies, materials, tools, and equipment to be furnished in accordance with the Contract for such work, construction, alteration, repair, or improvement.

## 1.07.020.Q

“Quote” means a competitively solicited written offer to furnish Supplies or Services by a method of procurement that is less formalized than a Bid or a Proposal. This term may be further defined in the Purchasing Policy Manual.

## 1.07.020.R

“Respondent” means any entity or Person, other than a City employee, that provides a Submittal in response to a request for Bids, Request for Proposals, Request for Qualifications, request for quotes or other request for information, as such terms are defined in Section 1.06.251 TMC. This term includes any such entity or Person whether designated as a supplier, seller, vendor, proposer, Bidder, Contractor, consultant, merchant, or service provider that; (1) assumes a contractual responsibility to the City for provision of Supplies, Services, and/or Public Works; (2) is recognized by its industry as a provider of such Supplies, Services, and/or Public works; (3) has facilities similar to those commonly used by Persons engaged in the same or similar business; and/or (4) distributes, delivers, sells, or services a product or performs a Commercially Useful Function.

## 1.07.020.S

“Services” means non-Public Works and Improvements services and includes professional services, personal services, and purchased services, as such terms are defined in Section 1.06.251 TMC and/or the City’s Purchasing Policy Manual.

“Submittal” means Bids, Proposals, Quotes, qualifications or other information submitted in response to requests for Bids, Requests for Proposals, Requests for Qualifications, requests for Quotations, or other City requests for information, as such terms are defined in Section 1.06.251 TMC.

“Supplies” means materials, Supplies, and other products that are procured by the City through a competitive process for either Public Works procurement or Non-Public Works and Improvements procurement unless an approved waiver has been granted by the appropriate authority.

## 1.07.020.T

“Tacoma Public Utilities Service Area” means any ZIP code in which Tacoma Public Utilities maintains infrastructure or provides retail services.

## 1.07.020.W

“Waiver” means a discretionary decision by the City that the one or more requirements of this chapter will not be applied to a Contract or Contracts.

(Ord. 28931 Ex. A; passed Jan. 9, 2024; Ord. 28766 Ex. A; passed June. 8, 2021; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28274 Ex. A; passed Dec. 16, 2014; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.030 Discrimination prohibited.**

A. No person that is engaged in the construction of public works for the City, engaged in the furnishing of laborers or craftspeople for public works of the City, or is engaged for compensation in the provision of non-public works and improvements supplies and/or services to the City, shall discriminate against any other person on the basis of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, marital status, familial status, or the presence of any sensory, mental or physical disability, or “pregnancy outcomes” under TMC 1.29.040, in employment. Such discrimination includes the unfair treatment or denial of normal privileges to a person as manifested in employment upgrades, demotions, transfers, layoffs, termination, rates of pay, recruitment of employees, or advertisement for employment.

B. The violation of the terms of RCW 49.60 or Chapter 1.29 TMC by any person that is engaged in the construction of public works for the City, is engaged in the furnishing of laborers or craftspeople for public works of the City, or is engaged for compensation in the provision of non-public works and improvements supplies and/or services shall result in the rebuttable presumption that the terms of this chapter have also been violated. Such violation may result in termination of any City contract the violator may have with the City and/or the violator’s ineligibility for further City Contracts.

(Ord. 28859 Ex. A; passed Nov. 22, 2022; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.040 Program administration.**

A. The Community and Economic Development Director, or their designated Program Manager, shall be responsible for administering this chapter and obtaining compliance with respect to contracts entered into by the City and/or its contractors. It shall be the duty of the Director to pursue the objectives of this chapter by conference, conciliation, persuasion, investigation, or enforcement action, as may be necessary under the circumstances. The Director is authorized to implement an administrative and compliance program to meet these responsibilities and objectives.

B. The Director is hereby authorized to adopt and to amend administrative regulations known as the Program Regulations, to properly implement and administer the provisions of this chapter. The Program Regulations shall be in conformance with City of Tacoma policies and state and federal laws and be designed to encourage achievement of the Goals set forth herein.

(Ord. 28766 Ex. A; passed June. 8, 2021; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 28110 Ex. B; passed Dec. 4, 2012; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.050 *Repealed by Ordinance No. 28931. Approval as a Certified Business.***

(Repealed by Ord. 28931 Ex. A; passed Jan. 9, 2024; Ord. 28766 Ex. A; passed June. 8, 2021; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28274 Ex. A; passed Dec. 16, 2014; Ord. 28147 Ex. A; passed May 7, 2013; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 28110 Ex. B; passed Dec. 4, 2012; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.060 Program requirements.**

A. The program shall meet the following requirements:

### 1. Establishment of Annual Goals.

The Program Regulations adopted pursuant to this chapter shall state reasonably achievable cumulative annual goals for utilization of Certified Businesses in the provision of supplies, services, and public works procured by the City. Cumulative annual goals for the participation of Certified Businesses in City contracts shall be based on the number of qualified Certified Businesses operating within the Tacoma Public Utilities Service Area. The dollar value of all contracts awarded by the City to Certified Businesses in the procurement of supplies, services, and public works shall be counted toward the accomplishment of the applicable goal.

### 2. Application to Contracts.

The Program Manager shall establish department/division specific requirements for Certified Business participation in City contracts in accordance with this chapter and the Program Regulations.

B. Exceptions:

City departments/divisions or the Program Manager may request an exception to one or more of the requirements of this chapter as they apply to a particular Contract or Contracts. Exceptions may be granted in any one or more of the following circumstances:

### 1. Emergency:

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The supplies, services and/or public works must be provided with such immediacy that neither the City nor the contractor can comply with the requirements herein. Such emergency will be deemed documented whenever a waiver of competitive solicitation for emergency situations is authorized under Tacoma Municipal Code Chapter 1.06.257 or as may be hereinafter amended.

## 2. Not Practicable:

The Contract involves special facilities or market conditions or specially tailored or performance criteria-based products, such that compliance with the requirements of this chapter would cause financial loss to the City or an interruption of vital services to the public. Such circumstances must be documented by the department/division awarding the Contract and approved by the senior financial manager or, for Contracts where the estimated cost is over \$500,000 (excluding sales tax), approved by the Board of Contracts and Awards (“C&A Board”).

## 3. Sole source:

The supplies, services, and/or public works are available from only one feasible source, and subcontracting possibilities do not reasonably exist as documented by the department/division awarding the Contract and approved by the senior financial manager or, for Contracts where the estimated cost is over \$500,000 (excluding sales tax), approved by the C&A Board.

## 4. Government purchasing.

The Contract or Contracts are the result of a federal, state or inter-local government purchasing agreement and the use of such agreement in lieu of a bid solicitation conducted by the City is approved by the senior financial manager.

## 5. Lack of Certified Businesses:

An insufficient number of qualified contractors exist to create any utilization opportunities as documented by the Program Manager.

## C. Waiver:

If, after receipt of Submittals but prior to Contract award, it is determined that due to unforeseen circumstances, a full or partial waiver of requirements is in the best interests of the City, the Director or Superintendent of the department/division awarding the Contract may request in writing that the City Manager or designee, on behalf of General Government, or the Director of Utilities or designee, on behalf of the Department of Public Utilities, approve such waiver.

Waivers may be granted only after determination by the City Manager or Director of Utilities that compliance with the requirements of this chapter would impose unwarranted economic burden on, or risk to, the City of Tacoma as compared with the degree to which the purposes and policies of this chapter would be furthered by requiring compliance.

(Ord. 28931 Ex. A; passed Jan. 9, 2024; Ord. 28766 Ex. A; passed June. 8, 2021; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.070 Evaluation of submittals.**

A. All submittals for supplies, services, or public works and improvements contracts shall be evaluated for attainment of the Certified Business requirements established for that contract in accordance with this chapter and the Program Regulations.

B. The determination of Certified Business usage and the calculation of Certified Business requirements per this section shall include the following considerations:

### 1. General.

The dollar value of the Contract awarded by the City to a Certified Business in the procurement of supplies, services, or public works shall be counted toward achievement of the annual goal.

### 2. Supplies.

A Contractor may receive credit toward attainment of the Certified Business requirement(s) applicable to the Contract for expenditures for supplies obtained from a Certified Business; provided such Certified Business assumes the actual and contractual responsibility for delivering the supplies with its resources. The contractor may also receive credit toward attainment of the Certified Business goal for the amount of the commission paid to a Certified Business resulting from a supplies contract with the City; provided the Certified Business performs a commercially useful function in the process.

### 3. Services and Public Works subcontracts.

Any Contract awarded to a Certified Business or a bidder that utilizes a Certified Business as a subcontractor shall receive credit toward attainment of the Certified Business requirement(s) applicable to the Contract based on the percentage of

# Addendum #4

Certified Business usage stated in the bid. A contractor that utilizes a Certified Business as a subcontractor to provide services or public works shall receive a credit toward the contractor's attainment of the Certified Business requirement applicable to the contract based on the value of the subcontract with the Certified Business.

C. Evaluation of competitively solicited submittals for public works and improvements and for services when a requirement has been established for the contract to be awarded shall be as follows:

1. When contract award is based on price.

The lowest priced bid submitted by a responsive and responsible bidder will be reviewed to determine if it meets the requirement. Certified Businesses may self-count utilization or self-performance on such bids if they will perform the work for the scope the requirement is based upon. The Program Regulations may establish further requirements and procedures for self-utilization or self-performance by a bidder who is a Certified Business.

a. If the low bidder meets the stated Certified Business requirements, the bid shall be presumed the lowest and best responsible bid for contract award.

b. Any bidder that does not meet the stated Certified Business requirements shall be considered a non-responsible bidder unless a waiver of one or more of the requirements of this chapter is granted, in the City's sole discretion, pursuant to the criteria and processes in Tacoma Municipal Code 1.07.060.C.

2. When contract award is based on qualifications or other performance criteria in addition to price, solicitations shall utilize a scoring system that promotes participation by certified contractors. The Program Regulations may establish further requirements and procedures for final selection and contract award, including:

a. Evaluation of solicitations for Architectural and Engineering (A&E) services;

b. Evaluation and selection of submittals in response to requests for proposals; and

c. Selection of contractors from pre-qualified roster(s).

(Ord. 28931 Ex. A; passed Jan. 9, 2024; Ord. 28766 Ex. A; passed Jun. 8, 2021; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.080 Contract compliance.**

A. The contractor awarded a contract based on Certified Business participation shall, during the term of the contract, comply with the requirements established in said contract. To ensure compliance with this requirement following contract award, the following provisions apply:

1. Any substitutions for or failure to utilize or termination of Certified Businesses projected to be used must be approved in advance by the Program Manager. Substitution of one Certified Business with another shall be allowed where there has been a refusal to execute necessary agreements by the original Certified Business, a default on agreements previously made or other reasonable excuse; provided that the substitution does not increase the dollar amount of the bid.

2. Where it is shown that no other Certified Business is available as a substitute and that failure to secure participation by the Certified Business identified in the solicitation is not the fault of the respondent, substitution with a non-Certified Business shall be allowed; provided, that, the substitution does not increase the dollar amount of the bid.

3. If the Program Manager determines that the contractor has not reasonably and actively pursued the use of replacement Certified Business, such contractor shall be deemed to be in non-compliance.

B. Record Keeping.

All contracts shall require contractors to maintain relevant records and information necessary to document compliance with this chapter and the contractor's utilization of Certified Businesses, and shall include the right of the City to inspect such records.

(Ord. 28931 Ex. A; passed Jan. 9, 2024; Ord. 28766 Ex. A; passed Jun. 8, 2021; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.090 Program monitoring.**

A. An Advisory Committee shall monitor compliance with all provisions of this chapter and the related Regulations. The Program Manager shall establish procedures to collect data and monitor the effect of the provisions of this chapter to assure, insofar as is practical, that the remedies set forth herein do not disproportionately favor one or more racial, gender, ethnic, or other protected groups, and that the remedies do not remain in effect beyond the point that they are required to eliminate the

# Addendum #4

effects of under utilization in City contracting, unless such provisions are supported by a Disparity Study. The Program Manager shall have the authority to obtain from City departments/divisions, respondents, and contractors such relevant records, documents, and other information as is reasonably necessary to determine compliance.

B. The Program Manager shall submit an annual report to the Community and Economic Development Director, Director of Utilities, and the City Manager detailing performance of the program. The report shall document Certified Business utilization levels, waivers, proposed modifications to the program, and such other matters as may be specified in the Program Regulations.

(Ord. 28766 Ex. A; passed Jun. 8, 2021; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 28110 Ex. B; passed Dec. 4, 2012; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.100 Enforcement.**

The Director, or designee, may investigate the employment practices of contractors to determine whether or not the requirements of this chapter have been violated. Such investigation shall be conducted in accordance with the procedures established in the Program Regulations.

(Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 28110 Ex. B; passed Dec. 4, 2012; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.110 Penalties.**

A. Upon receipt of a determination of contractor violation by the Program Manager, the City Manager or Director of Utilities, as appropriate, may take the following actions, singly or together, as appropriate:

1. Forfeit the contractor's bid bond and/or performance bond;
2. Publish notice of the contractor's noncompliance;
3. Cancel, terminate, or suspend the contractor's contract, or portion thereof;
4. Withhold funds due contractor until compliance is achieved;
5. Recommend disqualification of eligibility for future contract awards by the City (debarment) per Section 1.06.279 TMC; and/or
6. Any other appropriate action, including a monetary penalty as such penalties may be specified in Program Regulations.

B. Prior to imposing of any of the foregoing penalties, the City shall provide written notice to the contractor specifying the violation and the City's intent to exercise such remedy or remedies. The notice shall provide that each specified remedy becomes effective within ten business days of receipt unless the contractor appeals said action to the Hearing Examiner pursuant to Chapter 1.23 TMC.

C. When non-compliance with this chapter or the Program Regulations has occurred, the Program Manager and the department/division responsible for enforcement of the contract may allow continuation of the contract upon the contractor's development of a plan for compliance acceptable to the Director.

(Ord. 28931 Ex. A; passed Jan. 9, 2024; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 28110 Ex. B; passed Dec. 4, 2012; Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.120 Unlawful acts.**

It shall be unlawful for any Person to willfully prevent or attempt to prevent, by intimidation, threats, coercion, or otherwise, any Person from complying with the provisions of this chapter.

(Ord. 27867 Ex. A; passed Dec. 15, 2009)

## **1.07.130 Severability.**

If any section of this chapter or its application to any Person or circumstance is held invalid by a court of competent jurisdiction, then the remaining sections of this chapter, or the application of the provisions to other Persons or circumstances, shall not be affected.

(Ord. 27867 Ex. A; passed Dec. 15, 2009)

# Addendum #4

## **1.07.140 Review of program.**

This chapter shall be in effect until such point in time that the City Council shall determine, after third party analyses, whether substantial effects or lack of opportunity of Certified Businesses remain true in the relevant market and whether, and for how long, some or all of the requirements of this chapter should remain in effect.

The Department Director or their designee shall review this chapter with City Council standing committee on a biennial basis in order to determine whether adjustments or revisions are required and present those proposals to the City Council for approval.

(Ord. 28931 Ex. A; passed Jan. 9, 2024; Ord. 28625 Ex. A; passed Nov. 5, 2019; Ord. 28274 Ex. A; passed Dec. 16, 2014; Ord. 28141 Ex. A; passed Mar. 26, 2013; Ord. 27867 Ex. A; passed Dec. 15, 2009)

# Addendum #4

## **BID PROPOSAL**

SPECIFICATION NO. **PW24-0291F ADDENDUM #4**

**Sheridan Arterial Improvements Project - Phase 1**

**(S. 72<sup>nd</sup> St. to S. 64<sup>th</sup> St.)**

The undersigned hereby certifies that he/she has examined the location and construction details of work as outlined on the Plans and Specifications for Specification No. **PW24-0291F** and has read and thoroughly understands the Plans and Specifications and contract governing the work embraced in this improvement and the method by which payment will be made for said work, and hereby proposes to undertake and complete the work embraced in this improvement in accordance with said Plans, Specifications and contract and at the following schedule of rates and prices:

- NOTE:
1. Unit prices of all items, all extensions and total amount of bid should be shown. Show unit prices in figures only.
  2. The notations below the item numbers refer to the specification section where information may be found regarding each contract item. These notations are intended only as a guide and are not warranted to refer to all specification sections where information may be found.

The bid items are grouped as follows:

**Group R: Roadway Bid Items**

**Group L: Lump Sum Bid Items**

**Group SD: Storm Drainage Bid Items**

**Group W: Water Main Replacement Project Bid Items**

Summarize totals as indicated on the pages that follow below;

Contractor's Name: \_\_\_\_\_  
Specification Number: PW24-0291F ADDENDUM #4  
Sheridan Arterial Improvements Project – Phase 1

# Addendum #4

**Group-R: Sheridan Arterial Improvements Phase 1**  
**Roadway Bid Items R-1 through R-70**  
**Specification No. PW24-0291F ADDENDUM #4**

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
R- 1 1-10	Uniformed Police Officer for Traffic Control	80 HR	\$ _____	\$ _____
R- 2 2-02	Hydro-Excavation	60 HR	\$ _____	\$ _____
R- 3 2-02	Conventional Potholing	50 LF	\$ _____	\$ _____
R- 4 2-03	Roadway Excavation Incl. Haul	7,800 CY	\$ _____	\$ _____
R- 5 2-03	Unsuitable Foundation Excavation Incl. Haul	390 CY	\$ _____	\$ _____
R- 6 2-03	Gravel Borrow Incl. Haul	800 TN	\$ _____	\$ _____
R- 7 2-09	Structure Excavation Class A Incl. Haul	600 CY	\$ _____	\$ _____
R- 8 2-09	Gravel Backfill for Walls	700 TN	\$ _____	\$ _____
R- 9 2-12	Construction Geotextile for Underground Drainage	9,000 SY	\$ _____	\$ _____
R- 10 2-14	Remove Existing Pavement, Type I, Class A2	670 SY	\$ _____	\$ _____
R- 11 2-14	Remove Existing Pavement, Type I, Class A6	13,670 SY	\$ _____	\$ _____
R- 12 2-14	Remove Existing Pavement, Type I, Class C6	2,180 SY	\$ _____	\$ _____
R- 13 2-15	Remove Curb	600 LF	\$ _____	\$ _____
R- 14 4-04	Crushed Surfacing Top Course	310 TN	\$ _____	\$ _____
R- 15 4-04	Crushed Surfacing Base Course	100 TN	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4



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ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
R- 16 4-04	Permeable Ballast	6,000 TN	\$ _____	\$ _____
R- 17 4-04	Recycled Concrete Aggregate	5,200 TN	\$ _____	\$ _____
R- 18 5-04	Planing Bituminous Pavement	200 SY	\$ _____	\$ _____
R- 19 5-04	Temporary Pavement Patch	300 TN	\$ _____	\$ _____
R- 20 5-04	Fiber Reinforced HMA Cl. 3/8" PG 58H-22	110 TN	\$ _____	\$ _____
R- 21 5-04	HMA for Approach Cl. 3/8" PG 58H-22	160 SY	\$ _____	\$ _____
R- 22 5-04	Fiber Reinforced HMA CL 1/2" PG 58H-22	1,100 TN	\$ _____	\$ _____
R- 23 5-04	Fiber Reinforced HMA CL 1" PG 58H-22	1,600 TN	\$ _____	\$ _____
R- 24 7-05	Adjust Existing Valve Chamber to Grade	25 EA	\$ _____	\$ _____
R- 25 8-01	Inlet Protection	37 EA	\$ _____	\$ _____
R- 26 8-01	Silt Fence	1,000 LF	\$ _____	\$ _____
R- 27 8-01	High Visibility Silt Fence	1,000 LF	\$ _____	\$ _____
R- 28 8-02	Topsoil Type A	1,100 CY	\$ _____	\$ _____
R- 29 8-02	Topsoil Type A Modified	600 CY	\$ _____	\$ _____
R- 30 8-02	Seeded Lawn Installation - Low-Growing Turf Seed Mix	3,130 SY	\$ _____	\$ _____
R- 31 8-02	Seeded Lawn Installation - Sun/Shade Seed Mix	520 SY	\$ _____	\$ _____
R- 32 8-02	PSIPE T1 Garry oak (Quercus garryana)	15 EA	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
R- 33 8-02	PSIPE T2 Pacific madrone (Abutus menziesii)	16 EA	\$ _____	\$ _____
R- 34 8-02	PSIPE T3 Vine maple (Acer circirnatum)	36 EA	\$ _____	\$ _____
R- 35 8-02	PSIPE T4 Sourwood (Oxydendrum arboreum)	22 EA	\$ _____	\$ _____
R- 36 8-02	PSIPE T5 Japanese white pine (Pinus parviflora)	24 EA	\$ _____	\$ _____
R- 37 8-02	PSIPE T6 Dwarf Katsura tree (Cercidiphyllum japonicum)	22 EA	\$ _____	\$ _____
R- 38 8-02	PSIPE T7 Emerald Green Arborvitae (Thuja occidentalis)	17 EA	\$ _____	\$ _____
R- 39 8-02	Wood Chip Mulch	500 CY	\$ _____	\$ _____
R- 40 8-02	Root Barrier	2,300 LF	\$ _____	\$ _____
R- 41 8-04	Cement Conc. Traffic Curb and Gutter	4,500 LF	\$ _____	\$ _____
R- 42 8-04	Cement Conc. Traffic Curb	900 LF	\$ _____	\$ _____
R- 43 8-04	Cement Conc. Valley Gutter	900 LF	\$ _____	\$ _____
R- 44 8-04	Pedestrian Curb	300 LF	\$ _____	\$ _____
R- 45 8-06	Cement Conc. Driveway Entrance	1,430 SY	\$ _____	\$ _____
R- 46 8-09	Raised Pavement Marker Type 2	2 HUND	\$ _____	\$ _____
R- 47 8-11	Beam Guardrail Type 31 - Thrie Beam	25 LF	\$ _____	\$ _____
R- 48 8-11	Beam Guardrail Anchor Type 11	2 EA	\$ _____	\$ _____
R- 49 8-12	Chain Link Fence Type 4	2,065 LF	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
R- 50 8-12	Chain Link Fence Type 3	200 LF	\$ _____	\$ _____
R- 51 8-12	Privacy Slats for Chain-link Fence Type 3	200 LF	\$ _____	\$ _____
R- 52 8-13	Poured Monument	4 EA	\$ _____	\$ _____
R- 53 8-14	Cement Conc. Sidewalk	4,600 SY	\$ _____	\$ _____
R- 54 8-14	Cement Conc. Curb Ramp	30 EA	\$ _____	\$ _____
R- 55 8-15	Quarry Spalls	40 TN	\$ _____	\$ _____
R- 56 8-18	Mailbox Support	3 EA	\$ _____	\$ _____
R- 57 8-22	Plastic Line	5,300 LF	\$ _____	\$ _____
R- 58 8-22	Plastic Wide Line	160 LF	\$ _____	\$ _____
R- 59 8-22	Plastic Crosswalk Line	840 LF	\$ _____	\$ _____
R- 60 8-22	Plastic Stop Line	190 LF	\$ _____	\$ _____
R- 61 8-23	Temporary Pavement Marking - Short Duration	2,500 LF	\$ _____	\$ _____
R- 62 8-27	Segmental Concrete Block Wall	2,400 SF	\$ _____	\$ _____
R- 63 8-27	Geogrid Reinforcement	900 SY	\$ _____	\$ _____
R- 64 8-33	Cement Conc. Stairway	10 LF	\$ _____	\$ _____
R- 65 8-33	Hand Rail	10 LF	\$ _____	\$ _____

**SubTotal, Group R**

**Unit Bid Item Nos. R-1 through R-65**

\$ \_\_\_\_\_ (1)

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
R-66 1-04.4	Minor Change	Force Account	<u>Estimated</u>	<u>\$ 10,000.00</u>
R-67 1-10	Work Zone Safety Contingency	Force Account	<u>Estimated</u>	<u>\$ 50,000.00</u>
R-68 2-01	Certified Arborist Assessment Report Compliance	Force Account	<u>Estimated</u>	<u>\$ 20,000.00</u>
R-69 2-02	Existing Irrigation Systems	Force Account	<u>Estimated</u>	<u>\$ 10,000.0</u>
R-70 2-03	Field Adjustment	Force Account	<u>Estimated</u>	<u>\$ 10,000.00</u>
<b>Force Account Subtotal</b>				<u>\$ 100,000.00 (2)</u>
<b>Total, Group R</b>		<b>(1)+(2)</b>	<b>\$</b>	<b>_____ (3)</b>

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

**Group-L: Sheridan Arterial Improvements Phase 1**  
**Lump Sum Bid Items L-1 through L-23**  
**Specification No. PW24-0291F ADDENDUM #4**

ITEM NO.	ITEM DESCRIPTION	LUMP SUM		TOTAL AMOUNT
L- 1 1-05.3(6)	Project Red Line Drawings	1 LS	<u>LUMP SUM</u>	\$ _____
L- 2 1-05.4	Roadway Surveying	1 LS	<u>LUMP SUM</u>	\$ _____
L- 3 1-07.15(1)	SPCC Plan	1 LS	<u>LUMP SUM</u>	\$ _____
L- 4 1-09.7	Mobilization	1 LS	<u>LUMP SUM</u>	\$ _____
L- 5 1-10	Pedestrian Traffic Control	1 LS	<u>LUMP SUM</u>	\$ _____
L- 6 1-10	Project Temporary Traffic Control	1 LS	<u>LUMP SUM</u>	\$ _____
L- 7 2-01	Clearing and Grubbing	1 LS	<u>LUMP SUM</u>	\$ _____
L- 8 2-01	Certified Arborist	1 LS	<u>LUMP SUM</u>	\$ _____
L- 9 2-02	Removal of Structures and Obstructions	1 LS	<u>LUMP SUM</u>	\$ _____
L- 10 2-06	Subgrade Maintenance and Protection	1 LS	<u>LUMP SUM</u>	\$ _____
L- 11 2-09	Shoring or Extra Excavation Cl. A	1 LS	<u>LUMP SUM</u>	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION	LUMP SUM		TOTAL AMOUNT
L- 12 7-08	Temporary Storm Sewer Bypass Plan	1 LS	<u>LUMP SUM</u>	\$ _____
L- 13 7-08	Temporary Storm Sewer Bypass	1 LS	<u>LUMP SUM</u>	\$ _____
L- 14 8-01	Erosion Control and Water Pollution Prevention	1 LS	<u>LUMP SUM</u>	\$ _____
L- 15 8-01	NPDES Construction Stormwater General Permit	1 LS	<u>LUMP SUM</u>	\$ _____
L- 16 8-01	Stormwater Pollution Prevention Plan (SWPPP)	1 LS	<u>LUMP SUM</u>	\$ _____
L- 17 8-02	Roadside Restoration	1 LS	<u>LUMP SUM</u>	\$ _____
L- 18 8-03	Irrigation Plan	1 LS	<u>LUMP SUM</u>	\$ _____
L- 19 8-03	Irrigation System	1 LS	<u>LUMP SUM</u>	\$ _____
L- 20 8-20	Illumination System	1 LS	<u>LUMP SUM</u>	\$ _____
L- 21 8-20	Traffic Signal System , 72nd & Sheridan	1 LS	<u>LUMP SUM</u>	\$ _____
L- 22 8-20	Pedestrian-Activated Crosswalk Beacon	1 LS	<u>LUMP SUM</u>	\$ _____
L- 23 8-21	Permanent Signing	1 LS	<u>LUMP SUM</u>	\$ _____

**Total, Group L**  
**Bid Item Nos. L-1 through L-23** \$ \_\_\_\_\_ (4)

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

**Group-SD: Sheridan Arterrial Improvements Phase 1**  
**Storm Drain Bid Items SD-1 through SD-27**  
**Specification No. PW24-0291F ADDENDUM #4**

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
SD- 1 2-09	Structure Excavation Class B Incl. Haul	3,500 CY	\$ _____	\$ _____
SD- 2 2-09	Shoring or Extra Excavation Class B	24,000 SF	\$ _____	\$ _____
SD- 3 2-16	Remove Catch Basin	9 EA	\$ _____	\$ _____
SD- 4 2-16	Remove Manhole	1 EA	\$ _____	\$ _____
SD- 5 7-05	Adjust Existing Manhole, Furnish new Frame and Cover	3 EA	\$ _____	\$ _____
SD- 6 7-05	Adjust Existing Manhole, new Manhole Section, Cone, Ring, Frame and Cover	3 EA	\$ _____	\$ _____
SD- 7 7-05	Connect New Sewer Pipe 12-In. Diam. to Existing Structure	2 EA	\$ _____	\$ _____
SD- 8 7-05	Reconnect Existing Sewer Pipe, 8-In. Diam., to New Structure	1 EA	\$ _____	\$ _____
SD- 9 7-05	Concrete Inlet	11 EA	\$ _____	\$ _____
SD- 10 7-05	Catch Basin Type 1	27 EA	\$ _____	\$ _____
SD- 11 7-05	Catch Basin Type 2, 48-In. Diam.	1 EA	\$ _____	\$ _____
SD- 12 7-05	Manhole 48-In. Diam. Type 1	6 EA	\$ _____	\$ _____
SD- 13 7-05	Manhole 48-In. Diam. Type 3	2 EA	\$ _____	\$ _____
SD- 14 7-05	Manhole 60-In. Diam. Type 1	4 EA	\$ _____	\$ _____
SD- 15 7-05	Manhole 72-In. Diam. Type 3	2 EA	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
SD- 16 7-05	Manhole 84-In. Diam. Type 3, with Cast-in-Place Base	1 EA	\$ _____	\$ _____
SD- 17 7-08	CDF for Pipe Abandonment	40 CY	\$ _____	\$ _____
SD- 18 7-17	PVC Storm Sewer Pipe 24 In. Diam.	1,130 LF	\$ _____	\$ _____
SD- 19 7-17	PVC Storm Sewer Pipe 18 In. Diam.	700 LF	\$ _____	\$ _____
SD- 20 7-17	PVC Storm Sewer Pipe 12 In. Diam.	1,200 LF	\$ _____	\$ _____
SD- 21 7-17	PVC Storm Sewer Pipe 8 In. Diam.	300 LF	\$ _____	\$ _____
SD- 22 7-17	Ductile Iron Storm Sewer Pipe 12 In. Diam.	34 LF	\$ _____	\$ _____
SD- 23 7-17	Ductile Iron Storm Sewer Pipe 8 In. Diam.	20 LF	\$ _____	\$ _____
SD- 24 7-17	Testing Sewer Pipe	3,384 LF	\$ _____	\$ _____
SD- 25 7-17	TV Inspection	3,384 LF	\$ _____	\$ _____
SD- 26 7-17	Removal and Replacement of Unsuitable Material	1,900 CY	\$ _____	\$ _____
SD- 27 7-20	Residential Storm Drain Through Curb	14 EA	\$ _____	\$ _____

**Total, Group SD**  
**Bid Item Nos. SD-1 through SD-27** \$ \_\_\_\_\_ (5)

**Contractor's Name:** \_\_\_\_\_

**Specification Number: PW24-0291F ADDENDUM #4**



# Addendum #4

## Group W - Sheridan Arterial Improvements Phase 1

### Water Bid Items W-1 through W-46

#### Specification No. PW24-0291F, Water Project MRP 2020-36 ADDENDUM #4

ITEM NO.	ITEM DESCRIPTION WSDOT Standard specifications referenced as guide in parenthesis ( )	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
W- 1	Removal/Disposal of existing asphalt, concrete sidewalk/curbing & concrete pavement. Includes all thicknesses and combinations (2-02.3(3))	1,087 SY	\$ _____	\$ _____
W- 2	Temporary HMA Class ½” PG58-22, 2-inch minimum depth, installed & removed (5-04 & 9-03.8)	1,087 SY	\$ _____	\$ _____
W- 3	HMA CI ½” PG58-22 pavement for permanent trench patch (5-04 & 9-03.8)-6" in Depth	20 TN	\$ _____	\$ _____
W- 4	Crushed Surfacing Top Course for trench backfill as directed by the Inspector. (7-09.5 & 9-03.9(3))	2,624 TN	\$ _____	\$ _____
W- 5	Crushed Surfacing Top Course for street restoration as directed by the Inspector. (7-09.5 & 9-03.9(3))	30 TN	\$ _____	\$ _____
W- 6	Storm, Sanitary, Side Sewer Restoration (7-04,7-09.5, 7-17, & 7-18)	15 EA	\$ _____	\$ _____
W- 7	Trench Excavation & Disposal (7-09.3(7) & 7-09.5)	1,763 CY	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION WSDOT Standard specifications referenced as guide in parenthesis ( )	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
W- 8	Trench Shoring (7-09.3(7) & 7-09.5)	3,260 LF	\$ _____	\$ _____
W- 9	12-inch Ductile Iron Pipe, Push-On Joint, ANSI/AWWA, C151, Special Class Thickness No. 52, to furnish, lay and test, (7-09.3(15)A, 7-09.5 & 9-30.1(1))	167 LF	\$ _____	\$ _____
W- 10	8-inch Ductile Iron Pipe, Push-On Joint, ANSI/AWWA, C151, Special Class Thickness No. 52, to furnish, lay and test, (7-09.3(15)A, 7-09.5 & 9-30.1(1))	2,885 LF	\$ _____	\$ _____
W- 11	6-inch Ductile Iron Pipe, Push-On Joint, ANSI/AWWA, C151, Special Class Thickness No. 52, to furnish, lay and test, (7-09.3(15)A, 7-09.5 & 9-30.1(1))	208 LF	\$ _____	\$ _____
W- 12	12-inch x 8-inch Ductile Iron Reducer, 2-B, M.J., w/ anchor, installed (7-05.9 & 9-30.2(1))	1 EA	\$ _____	\$ _____
W- 13	8-inch x 6-inch Ductile Iron Reducer, 2-B, M.J., w/ anchor, installed (7-05.9 & 9-30.2(1))	1 EA	\$ _____	\$ _____
W- 14	12-inch Ductile Iron Cross, 3-B, M.J., installed (9-30.2(1))	1 EA	\$ _____	\$ _____
W- 15	12-inch x 6-inch Ductile Iron Tee, 3-B, M.J., installed (9-30.2(1))	1 EA	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION WSDOT Standard specifications referenced as guide in parenthesis ( )	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
W- 16	8-inch x 6-inch Ductile Iron Tee, 3-B, M.J., installed (9-30.2(1))	8 EA	\$ _____	\$ _____
W- 17	6-inch Ductile Iron blind flange., installed (9-30.2(1))	1 EA	\$ _____	\$ _____
W- 18	12-inch Ductile Iron Ell, M.J., 45°, installed. (7-09, & 9-30.2(1))	7 EA	\$ _____	\$ _____
W- 19	12-inch Ductile Iron Ell, M.J., 22 1/2°, installed. (7-09, & 9-30.2(1))	1 EA	\$ _____	\$ _____
W- 20	8-inch Ductile Iron Ell, M.J., 45°, installed. (7-09, & 9-30.2(1))	2 EA	\$ _____	\$ _____
W- 21	6-inch Ductile Iron Ell, M.J., 45°, installed. (7-09, & 9-30.2(1))	2 EA	\$ _____	\$ _____
W- 22	6-inch Ductile Iron Ell, M.J., 22 1/2°, installed. (7-09, & 9-30.2(1))	2 EA	\$ _____	\$ _____
W- 23	12-inch Ductile Iron Solid Sleeve (Long Pattern) M.J., installed. (7-09.5, & 9-30.2(1))	1 EA	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION WSDOT Standard specifications referenced as guide in parenthesis ( )	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
W- 24	12-inch Transition Coupling with 7-inch center ring, epoxy coating, and stainless steel bolts, C.I. to D.I., installed (7-09.3(19)A, 7-09.5 & 9-30.2(7))	3 EA	\$ _____	\$ _____
W- 25	8-inch Transition Coupling with 7-inch center ring, epoxy coating, and stainless steel bolts, C.I. to D.I., installed (7-09.3(19)A, 7-09.5 & 9-30.2(7))	1 EA	\$ _____	\$ _____
W- 26	6-inch Transition Coupling with 7-inch center ring, epoxy coating, and stainless steel bolts, C.I. to D.I., installed (7-09.3(19)A, 7-09.5 & 9-30.2(7))	2 EA	\$ _____	\$ _____
W- 27	12-inch Ductile Iron Cap, M.J., tapped 2", installed and removed (9-30.2(1) & 7-09.5)	6 EA	\$ _____	\$ _____
W- 28	6-inch Ductile Iron Cap, M.J., tapped 2", installed and removed (9-30.2(1) & 7-09.5)	5 EA	\$ _____	\$ _____
W- 29	6-inch Ductile Iron Plug, M.J., installed (7-09.5 & 9-30.2(1))	1 EA	\$ _____	\$ _____
W- 30	Temporary 2-inch Blow-Off Assembly, installed and removed (Dwg. 17-56-1) (7-09.3(22) & 7-09.5)	12 EA	\$ _____	\$ _____
W- 31	12-inch Mechanical Joint Restraining Glands (7-14, 7-09.5 & 9-30.2(6))	15 EA	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION WSDOT Standard specifications referenced as guide in parenthesis ( )	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
W- 32	6-inch Mechanical Joint Restraining Glands (7-14, 7-09.5 & 9-30.2(6))	44 EA	\$ _____	\$ _____
W- 33	Concrete Thrust Anchor, installed. (7-09.3(21) & 7-09.5)	16 EA	\$ _____	\$ _____
W- 34	Temporary Concrete Thrust Anchor, installed and removed (7-09.3(21) & 7-09.5)	13 EA	\$ _____	\$ _____
W- 35	Trench Compaction Test (as directed by the Inspector) (7-09.3(11) & 7-09.5)	65 EA	\$ _____	\$ _____
W- 36	12-inch Butterfly Valve, M.J., ANSI/AWWA, C509/515, with C.I. Valve Box (7-12 & 9.30.3)	2 EA	\$ _____	\$ _____
W- 37	8-inch Gate Valve, M.J., ANSI/AWWA, C509/515, with C.I. Valve Box (7-12 & 9.30.3)	7 EA	\$ _____	\$ _____
W- 38	6-inch Gate Valve, M.J., ANSI/AWWA, C509/515, with C.I. Valve Box (7-12 & 9.30.3)	9 EA	\$ _____	\$ _____
W- 39	6-inch Hydrant, M.J., 4.5-ft bury, with 4-inch Tacoma Standard Threads & 5-inch Quick Coupling (7-14 & 9-30.5(2))	3 EA	\$ _____	\$ _____

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

# Addendum #4

ITEM NO.	ITEM DESCRIPTION WSDOT Standard specifications referenced as guide in parenthesis ( )	ESTIMATE QUANTITY	UNIT PRICE	TOTAL AMOUNT
W- 40	6-inch Hydrant, M.J., 5.0-ft bury, with 4-inch Tacoma Standard Threads & 5-inch Quick Coupling (7-14 & 9-30.5(2))	2 EA	\$ _____	\$ _____
W- 41	6-inch Hydrant, M.J., 5.5-ft bury, with 4-inch Tacoma Standard Threads & 5-inch Quick Coupling (7-14 & 9-30.5(2))	2 EA	\$ _____	\$ _____
W- 42	Street cleaning with Self-propelled Pickup and Vacuum Street Sweeper Equipment. (8-01.3(8))	40 HR	\$ _____	\$ _____
W- 43	Test Holes (See Special Provisions). (7-09.3(6) 7-09.5)	1 LS	<u>LUMP SUM</u>	\$ _____
W- 44	Project Temporary Traffic Control (1-10)	1 LS	<u>LUMP SUM</u>	\$ _____
W- 45	Mobilization (1-09.7)	1 LS	<u>LUMP SUM</u>	\$ _____
W- 46	Force Account (1-09.6)	1 EST	<u>ESTIMATED</u>	\$ <u>60,000</u>
<b>Sub-Total, Base Bid Group W Bid Item Nos. W-1 through W-46</b>			\$ _____	<b>(6)</b>
10.3% Sales Tax on Water Distribution Bid Items (Group C)		<u>(6) * 10.3%</u>	\$ _____	<b>(7)</b>
<b>Total, Group W - Water Project MRP 2020-36</b>		<b>(6)+(7)</b>	\$ _____	<b>(8)</b>

**Contractor's Name:** \_\_\_\_\_

**Specification Number: PW24-0291F ADDENDUM #4**

# Addendum #4

## BID TOTALS SUMMARY ADDENDUM#4:

GROUP R: Roadway Bid Items

GROUP R TOTAL \$ \_\_\_\_\_ (3)

GROUP L: Lump Sum Bid Items

GROUP L TOTAL \$ \_\_\_\_\_ (4)

GROUP SD: Storm Sewer Bid Items

GROUP SD TOTAL \$ \_\_\_\_\_ (5)

GROUP W: Water Main Replacement Project Bid Items

GROUP W SUB-TOTAL (excluding sales tax) \$ \_\_\_\_\_ (6)

TOTAL BASE BID (3) + (4) + (5) + (6) \$ \_\_\_\_\_  
Excluding sales tax

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### **Proposal for Incorporating Recycled Materials into the Project**

In compliance with a new law that went into effect January 1, 2016 (SHB1695), the Bidder shall propose below, the total percent of construction aggregate and concrete materials to be incorporated into the Project that are recycled materials. Calculated percentages must be within the amounts allowed in Section 9-03.21(1)E, Table on Maximum Allowable Percent (By Weight) of Recycled Material, of the Standard Specifications.

Proposed total percentage: \_\_\_\_\_ percent.

*Note: Use of recycled materials is highly encouraged within the limits shown above, but does not constitute a Bidder Preference, and will not affect the determination of award, unless two or more lowest responsive Bid totals are exactly equal, in which case proposed recycling percentages will be used as a tie-breaker, per the APWA GSP in Section 1-02.6 of the Special Provisions.*

*Regardless, the Bidder's stated proposed percentages will become a goal the Contractor should do its best to accomplish. Bidders will be required to report on recycled materials actually incorporated into the Project, in accordance with the APWA GSP in Section 1-06.6 of the Special Provisions.*

Contractor's Name: \_\_\_\_\_

Specification Number: PW24-0291F ADDENDUM #4

Sheridan Arterial Improvements Project – Phase 1