



Legislation Passed May 21, 2024

The Tacoma City Council, at its regular City Council meeting of May 21, 2024, adopted the following resolutions and/or ordinances. The summary of the contents of said resolutions and/or ordinances are shown below. To view the full text of the document, click on the bookmark at the left of the page.

Resolution No. 41428

A resolution authorizing the execution of a grant agreement with the Washington State Department of Commerce, in the amount of \$1,000,000, and accepting and depositing said sum into the Special Revenue Fund; and authorizing an increase to the agreement with the Tacoma Community Redevelopment Authority, in the amount of \$1,000,000, for a total amount of \$2,500,000, for the homebuyer education and first-time homebuyer down payment assistance program.

[Felicia Medlen, Housing Division Manager; Jeff Robinson, Director, Community and Economic Development]

Resolution No. 41429

A resolution realigning the terms of the Human Services Commission with the competitive funding process.

[Vicky McLaurin, Systems and Strategy Division Manager; Allyson Griffith, Director, Neighborhood and Community Services]

Resolution No. 41430

A resolution appointing and reappointing individuals to the Human Services Commission.

[Nicole Emery, City Clerk; Chris Bacha, City Attorney]

Resolution No. 41431

A resolution updating the Planning and Development Services fee schedule to create a new fee structure for right-of-way street trees, to implement the Chapter 9.20 of the Municipal Code, entitled Urban Forestry, effective June 1, 2024.

[Corey Newton, P.E., Site and Building Division Manager; Peter Huffman, Director, Planning and Development Services]

Resolution No. 41432

A resolution declaring surplus and authorizing the execution of a Quit Claim Deed to convey vacant, undeveloped residential land, located at 6729, 6732, 6733, and 6737 South Proctor Street, to Pierce County Community Land Trust, and repealing Resolution No. 41288 to the extent it authorized sale of the property to Louis Rudolph Homes, LLC, to update the purchaser of the properties.

[Felicia Medlen, Housing Division Manager; Jeff Robinson, Director, Community and Economic Development]

Resolution No. 41433

A resolution authorizing the execution of a Letter of Agreement with the Professional and Technical Employees, Local 17, regarding a new application of rate for forensic services employees when performing certain additional defined duties.

[Dylan Carlson, Labor Relations Division Manager; Chris Bacha, City Attorney]



RESOLUTION NO. 41428

1 A RESOLUTION relating to community, economic development, and
2 neighborhood and community services; authorizing the acceptance of a
3 grant from the Washington State Department of Commerce, in the
4 amount of \$1,000,000, and accepting and depositing said sum into the
5 Special Revenue Fund, for down payment assistance; and the execution
6 of an increase to the agreement with the Tacoma Community
7 Redevelopment Authority, in the amount of \$1,000,000, for a total
8 amount of \$2,500,000, to increase funding for the homebuyer education
9 and first-time homebuyer down payment assistance program.

7 WHEREAS in 2023, the City of Tacoma ("City") was awarded
8 \$1,000,000, in grant funding from the Washington State Department of
9 Commerce for homebuyer down payment assistance, and
10

11 WHEREAS the City also has \$500,000 budgeted for homebuyer down
12 payment assistance and homebuyer education programs, and

13 WHEREAS the department's recommendation is based on a
14 homeownership disparities study that was commissioned by the City Council
15 and completed in 2021, and
16

17 WHEREAS the study evidenced that systemic policies and practices by
18 government institutions had disproportionately impacted Black households,
19 creating a system that was less likely to allow them to become homeowners
20 compared to white households, and

21 WHEREAS the study also identified that the current type of homebuyer
22 programs funded by the City were not substantially utilized by Black
23 households and did little to remove the barriers they often experience when
24 trying to purchase a home, and
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1 WHEREAS the study further identified the need for more down payment
2 assistance options at higher amounts to help bridge the gap between home
3 prices and a mortgage that is affordable, and

4 WHEREAS the City was awarded additional funds in the amount of
5 \$1,000,000, and

6 WHEREAS the City's Community and Economic Development
7 Department recommends an agreement with the Washington State Department
8 of Commerce, in the amount of \$1,000,000 for down payment assistance, and
9 an amendment to the contract with the Tacoma Community Redevelopment
10 Authority for the total amount of \$2,500,000, through November 1, 2050, for
11 homebuyer education and first-time homebuyer down payment assistance, and
12

13 WHEREAS, under the grant process guidelines, the City Council must
14 approve acceptance of grant funding; Now, Therefore,

15 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

16 Section 1. That the proper officers of the City are hereby authorized to
17 accept grant funding from the Washington State Department of Commerce in
18 the amount of \$1,000,000, for deposit into the Special Revenue Fund, for the
19 purpose of providing homebuyer education and first-time homebuyer down
20 payment assistance.
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23 Section 2. That the proper officers of the City are hereby authorized to
24 execute an agreement with the Washington State Department of Commerce for
25 the funding accepted pursuant to Section 1, and an increase to the agreement
26 with the Tacoma Community Redevelopment Authority, in the amount of



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\$1,000,000, for a total amount of \$2,500,000, to increase funding for the homebuyer education and first-time homebuyer down payment assistance program, said documents to be substantially in the form of the proposed grant agreement on file in the office of the City Clerk.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney



RESOLUTION NO. 41429

1 A RESOLUTION relating to Human Services Commission; amending
2 Resolution No. 39911, adopted January 9, 2018, realigning the terms
3 of Human Services Commission members to enhance the onboarding
4 program, by amending the term end dates.

4 WHEREAS Resolution No. 39911, adopted January 9, 2018, set the
5 term end dates for members of the Human Services Commission (“HSC”) to be
6 on May 31st, and
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8 WHEREAS the City of Tacoma’s Neighborhood and Community Services
9 Department (“NCS”) trains HSC members on reliability, City Council priorities,
10 department goals, and review of applications, and releases a competitive funding
11 application for services in June for the following biennium, and

12 WHEREAS the current timing of the term start and end dates results in new
13 HSC members being asked to review funding applications prior to having familiarity
14 with the work of HSC or the expectations of the funding processes, and

15 WHEREAS adjusting the HSC term start and end dates would allow new
16 members an opportunity to gain familiarity with the work for the HSC and ask for
17 presentations that may benefit them in their learning and their rating work; Now,
18 Therefore,
19

20 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

21 That Exhibit “A” of Resolution No. 39911, adopted January 9, 2018, is
22 hereby amended for new members and reappointments of the Human Services
23 Commission (“HSC”), the term start date shall be October 1st and the term end
24 date shall be September 30th, and the current term end dates of fourteen current
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1 members of the HSC are amended and will now end on September 30th to allow for
2 the term start and end dates to align with the Neighborhood and Community
3 Services department's competitive funding process as set forth in the attached
4 Exhibit "A."
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6 Adopted _____
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9 Mayor

10 Attest:
11 _____
12 City Clerk

13 Approved as to form:
14 _____
15 Deputy City Attorney
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EXHIBIT "A"

Human Services Commission Member Term Realignment Recommendations:

- 1 • The term end date for position on the Human Services Commission titled
2 "Member," currently held by Laura Badeaux, be amended from 5/31/2024 to
3 9/30/2024.
- 4 • The term end date for position on the Human Services Commission titled
5 "Member," currently held by Noemi Cagatin-Porter, be amended from
6 5/31/2024 to 9/30/2024.
- 7 • The term end date for position on the Human Services Commission titled
8 "Member," currently held by Marvin Cooks, be amended from 5/31/2024 to
9 9/30/2024.
- 10 • The term end date for position on the Human Services Commission titled
11 "Member," currently held by Andrea "Andee" Walton, be amended from
12 5/31/2024 to 9/30/2024.
- 13 • The term end date for position on the Human Services Commission titled
14 "Member," currently held by Kristi Coyne, be amended from 5/31/2025 to
15 9/30/2025.
- 16 • The term end date for position on the Human Services Commission titled
17 "Member," currently held by Kimberly Ellefson, be amended from 5/31/2025 to
18 9/30/2025.
- 19 • The term end date for position on the Human Services Commission titled
20 "Member," currently held by Kimberly Ellefson, be amended from 5/31/2025 to
21 9/30/2025.
- 22 • The term end date for position on the Human Services Commission titled
23 "Member," currently held by Connie Ladenburg, be amended from 5/31/2025 to
24 9/30/2025.
- 25 • The term end date for position on the Human Services Commission titled
26 "Member," currently held by Carlos Lugo-Gonzalez, be amended from
27 5/31/2025 to 9/30/2025.
- 28 • The term end date for position on the Human Services Commission titled
29 "Member," currently held by Nikki Singh, be amended from 5/31/2025 to
30 9/30/2025.
- 31 • The term end date for position on the Human Services Commission titled
32 "Member," currently held by Naomi Wilson, be amended from 5/31/2026 to
33 9/30/2026.
- 34 • The term end date for position on the Human Services Commission titled
35 "Member," currently vacant, be amended from 5/31/2026 to 9/30/2026.
- 36 • The term end date for position on the Human Services Commission titled
37 "Member," currently vacant, be amended from 5/31/2026 to 9/30/2026.
- 38 • The term end date for position on the Human Services Commission titled
39 "Member," currently vacant, be amended from 5/31/2026 to 9/30/2026.
- 40 • The term end date for position on the Human Services Commission titled
41 "Member," currently vacant, be amended from 5/31/2026 to 9/30/2026.



RESOLUTION NO. 41430

1 BY REQUEST OF DEPUTY MAYOR HINES, AND COUNCIL MEMBERS
2 RUMBAUGH AND SCOTT

3 A RESOLUTION relating to committees, boards, and commissions; appointing and
4 reappointing individuals to the Human Services Commission.

5 WHEREAS vacancies exist on the Human Services Commission, and

6 WHEREAS, at its meeting of May 9, 2024, the Community Vitality and
7 Safety Committee conducted interviews and recommended the appointment and
8 reappointment of individuals to said commission, and

9 WHEREAS, pursuant to City Charter Section 2.4, the persons named on
10 Exhibit "A" have been nominated to serve on the Human Services Commission;

11 Now, Therefore,

12 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

13 That those nominees to the Human Services Commission, listed on Exhibit
14 "A", are hereby confirmed and appointed or reappointed as members of such
15 commission for such terms as are set forth on the attached Exhibit "A."
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17 Adopted _____

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Mayor

20 Attest:

21 _____
22 City Clerk

23 Approved as to form:

24 _____
25 City Attorney
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EXHIBIT "A"

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HUMAN SERVICES COMMISSION

Appointing **Sarah Roemer** to fill an unexpired term, to expire September 30, 2026.

Appointing **Jesus "Jesse" Carlos** to fill an unexpired term, to expire September 30, 2026.

Appointing **Collin Thrower** to fill an unexpired term, to expire September 30, 2026.

Appointing **Kristen Marsh** to fill an unexpired term, to expire September 30, 2026.

Appointing **Lasandra President** to a three-year term, effective June 1, 2024, to expire September 30, 2027.

Reappointing **Laura Badeaux** to a three-year term, to expire September 30, 2027.

Reappointing **Noemi Catagin-Porter** to a three-year term, to expire September 30, 2027.

Reappointing **Andrea "Andee" Walton** to a three-year term, to expire September 30, 2027.



RESOLUTION NO. 41431

1 A RESOLUTION relating to Urban Forestry; updating the Planning and
2 Development Services fee schedule to create a new fee structure for
3 right-of-way street trees, to implement Chapter 9.20 of the Tacoma
Municipal Code, entitled Urban Forestry, effective June 1, 2024.

4 WHEREAS Ordinance No. 28926 passed in December 2023, codified
5 the new the Tacoma Municipal Code, Chapter 9.20 entitled Urban Forestry and
6 the related tree protection standards, and

7 WHEREAS portions of the new standards will become effective June 1,
8 2024, and

9 WHEREAS the Ordinance also included permitting requirements in the
10 following five distinctive areas: 1) tree pruning; 2) tree planting; 3) tree removal
11 (non-conflict); 4) tree removal (conflict); and 5) a canopy loss fee, and

12 WHEREAS adopting the proposed update to the fee schedule will help
13 protect and improve the health and longevity of the City's community trees,
14 which thereby increases the City's tree canopy; Now, Therefore,

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BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

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Section 1. That the proper officers of the City are hereby authorized to update the Planning and Development Services fee schedule to create a new fee structure for right-of-way street trees, to implement Chapter 9.20 of the Tacoma Municipal Code, entitled Urban Forestry, effective June 1, 2024, as more specifically set forth in the document on file in the office of the City Clerk.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form:

Chief Deputy City Attorney



RESOLUTION NO. 41432

1 A RESOLUTION relating to surplus property, authorizing the Declaration of
2 Surplus and execution of a Quit Claim Deed to convey the parcel located
3 at 6729, 6732, 6733, and 6737 South Proctor Street to Pierce County
4 Community Land Trust, for the amount of \$760,000; and repealing
5 Resolution No. 41288 to the extent it authorized sale of the property to
6 Louis Rudolph Homes, LLC, to update the purchaser of the properties.

7 WHEREAS the property located at 6729, 6732, 6733, and 6737 South
8 Proctor Street (“Property”), as more particularly described in Exhibit “A,” was
9 acquired with funds from the Urban Development Action Grant loan fund
10 administered by and within the budget of the Department of Community and
11 Economic Development, and

12 WHEREAS the acquisition allowed for the payoff of a local improvement
13 district (“LID”) liability that was encumbering property, and

14 WHEREAS the proposed purchaser, Pierce County Community Land
15 Trust, plans to build housing on the Property, a portion of which will become
16 affordable housing for low-income households, and

17 WHEREAS Resolution No. 41288 declared the property surplus and
18 authorized the City to convey the property to Louis Rudolph Homes, LLC, on
19 October 31, 2023, but that sale fell through, and

20 WHEREAS the City has found a new purchaser, and

21 WHEREAS the City must dispose of City-owned surplus property pursuant
22 to the City’s Policy for the Sale/Disposition of City-owned General Government
23 Real Property, as well as Tacoma Municipal Code (“TMC”) 1.06.280, and
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WHEREAS there being no foreseeable need for continued City ownership of the Property, the sale of said Property appears to be in the best interests of the City, pending final approval from the City Council; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That continued ownership of the City real property located at 6729, 6732, 6733, and 6737 South Proctor Street, as more particularly described in Exhibit "A," is not essential to the needs of the City and is hereby declared surplus pursuant to RCW 35.22.020 and Article I, Section 1.2, and Article IX of the Tacoma City Charter, and TMC 1.06.280.

Section 2. That the proper officers of the City are hereby authorized to enter into a Quit Claim Deed and any other documents necessary to convey the subject property to Pierce County Community Land Trust for the amount of \$760,000, said documents to be substantially in the form of those on file in the office of the City Clerk.



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Section 3. That Resolution No. 41288 is repealed to the extent it authorized

sale of the property to Louis Rudolph Homes, LLC.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form:

Legal Description Approved:

Deputy City Attorney

Chief Surveyor
Public Works Department



EXHIBIT "A"

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PARCEL NOS. 9260000930, 9260000971, 9260000972, and 9260000980

Lots 16, 17 and 18, Block 21, Villa Park Addition, according to the Plat thereof recorded in Volume 5 of Plats page(s) 60, records of Pierce County, Washington;

Lots 13 through 21, Block 22, Villa Park Addition, according to the Plat thereof recorded in Volume 5 of Plats page(s) 60, records of Pierce County, Washington.

All situate in the City of Tacoma, County of Pierce, State of Washington.



RESOLUTION NO. 41433

1 A RESOLUTION relating to collective bargaining; authorizing the execution of a
2 Letter of Agreement negotiated between the City of Tacoma and the
3 Professional & Technical Employees, Local 17 (“PROTEC17”), approving an
4 Application of Rate for Forensic Services Supervisors when assigned to
5 Pierce County Force Investigation Team (“PCFIT”) investigations, and
6 annual payments for completing and maintaining PCFIT certification.

7 WHEREAS the City has, for years, adopted the policy of collective
8 bargaining between the various labor organizations representing employees and
9 the administration, and

10 WHEREAS, in the fall of 2020, the Tacoma Police Department (“TPD”) and
11 peer departments in Pierce County arranged to mutually take part in Pierce County
12 Force Investigation Team (“PCFIT”), and

13 WHEREAS, at that time, TPD management notified employees (including
14 those in Forensic Services) that it was seeking interested employees to participate
15 in the certification process created by Washington Administrative Code (“WAC”)
16 139-12-030 to respond to PCFIT investigations, and

17 WHEREAS in October 2023, the Professional & Technical Employees,
18 Local 17 (“PROTEC17”) contacted the City regarding ongoing implementation
19 of the PCFIT as it relates to the Forensics Services Supervisor classification,
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22 WHEREAS the parties mutually seek to clarify this issue moving forward
23 with respect to PCFIT implementation and compensation for the Forensics
24 Services Supervisor for taking part in PCFIT, and
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WHEREAS TPD will encourage Forensic Services Supervisors to voluntarily apply for the PCFIT certification; and reserves the right to require qualified Forensic Services Supervisors to apply for PCFIT certification, and make a good faith effort to be approved by the civilian panel, and

WHEREAS the City and Union have negotiated a Letter of Agreement (“LOA”) to the Collective Bargaining Agreement which provides for the following: (1) retroactive to November 1, 2023, the Letter of Agreement provides for an application of rate of 5 percent for all hours assigned to and worked when performing a PCFIT investigation, and (2) retroactive to January 1, 2024, the agreement also provides for a lump-sum payment of \$750 in recognition of employees who, during a calendar year, became PCFIT certified; and, at the start of a new calendar year, if the employee has remained continuously certified from the previous year, will receive another lump-sum certification payment of \$750, and

WHEREAS it appears in the best interest of the City that the LOA negotiated by said Union and the City be approved; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That the proper officers of the City are hereby authorized to execute the Letter of Agreement negotiated between the City of Tacoma and the Professional &



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Technical Employees, Local 17 (PROTEC17), said document to be substantially in the form of the document on file in the office of the City Clerk.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney