



SPECIAL EVENT PERMIT #18-0129

January 11, 2019

Karen Bowes
c/o Proctor Farmers Market
PO Box 7571
Tacoma, WA 98417

Dear Ms. Bowes:

Subject: Special Event No. 18-0129 Proctor Farmers Market

Permission is hereby granted to you and Proctor Farmers Market Winter Saturday Market, monthly from January 12 through March 9, 2019; and the Regular Market, weekly from March 23 through December 14, 2019. The event will take place on North 27th Street between Proctor and Madison, and the intersection at 27th and Madison, for one-half block in each direction, with road closures from 6:00 AM to 4:00 PM. This event is open to the public.

Permit Number 18-0129 is issued contingent upon the following conditions:

1. Permit holder shall arrange a meeting immediately with Special Events Sgt. Gary Roberts if there are changes from the approved permit; Sgt. Roberts can be reached at (253) 405-9056. The Police Department recommends approval of this permit with the following stipulations.
 - a. Permit holder will notify all participants to obey all City of Tacoma; Pierce County Washington State and Federal rules, regulations, and laws.
 - b. Sponsor will maintain public and participant safety at all times and adhere to traffic lights and crosswalk rules.
2. The Traffic Engineering Division has reviewed the Special Event Permit Application and has no objections.
 - a.
 - b. Remember to maintain at the least, a 6-foot, unobstructed pedestrian right-of-way and handicapped access through the event area at all times.
 - c. Tyler Daniels, Public Works Traffic Engineering, can be reached at (253) 591-5554.
3. The Fire Department has reviewed the application and has not objections. Additional conditions are:
 - a. Emergency vehicle access will be allowed for the entire extent of the event venue. The following things must remain visible, and the path to them must remain unobstructed.
 - b. Fire hydrants, Sprinkler connections, Standpipe connections, Fire alarm boxes, Building entrances, Exit doors, Aisles, Exit lights, Stairways, Hose cabinets, Fire extinguishers, and any other Emergency equipment.
 - c. Questions about fire regulations can be directed to Lt. Ken Hansen at (253) 591-5762.
4. In regard to noise levels, the event shall comply the following provisions:
 - a. Limit the decibel level of sound at the event border line to a maximum of 85 dBA at receiving residential properties. This restriction is consistent with Washington Administrative Code (WAC) 173-60-050 for public special events.
 - b. If you have any questions, you may contact Craig Kuntz, Planning and Development Services, at (253) 594-7820.
5. Surrounding businesses and residents have been notified of the event activity, its impact to parking, pedestrian traffic, etc., and have received no objections to the event activity.
6. That you have this permit letter readily available during the event, and shall present this permit upon demand of any City official.

Failure to comply with any of these requirements constitutes a violation of the permit as granted and the event may be terminated by the permitting authority or her designee. Noncompliance may also jeopardize the approval of future events.

This permit is granted subject to all other applicable laws and ordinances. This permit does not constitute a waiver by the City of any laws or ordinances that may apply to the permitted event or any activities associated with the permitted event. If I can be of further assistance to you, please contact me at (253) 573-2523.

Sincerely,

A handwritten signature in blue ink that reads "Kala Dralle". The signature is fluid and cursive, with the first name "Kala" being more prominent than the last name "Dralle".

Kala Dralle

City of Tacoma, Special Events Office, Permitting Authority

PROCTOR FARMERS MARKET



Type III Barricade



Type II Barricade

ROAD CLOSED
LOCAL ACCESS
ONLY

Sign to be attached to the Type II Barricades for the "soft closures" at N 28th St., N Monroe St., and N 26th St. without blocking access to the roadway or pedestrian travel.



NO PARKING signs must be placed at least 24 hours in advance, with the dates and times of the parking closure clearly posted. NO PARKING signs must be 24"x36" as depicted by the image.

